

Tuesday, 9 June 2026

Council

Extension of Appointment - AEDA Board Members

Strategic Alignment - Our Economy

Confidential - s 90(3) (a) unreasonable disclosure of personal affairs

Program Contact:

Carole Johns, Executive Manager, Office of the CEO

Approving Officer:

Michael Sedgman, Chief Executive Officer

EXECUTIVE SUMMARY

The current terms of office for AEDA Board Members Jaimee-Lee Charlton and Jim Kouts will expire on 30 June 2026.

Pursuant to Clause 4.4 and sub clause 4.4.1.3 and 4.4.1.3(b) of the Adelaide Economic Development Agency (AEDA) Charter, seven Board Members are appointed by Council following an expression of interest process and subsequent nomination from the Board Member selection panel (the Panel). The Panel comprises Council's CEO, Council's senior manager in charge of human resources, the AEDA Chairperson and two Council Members.

An expression of interest process for the two Board Member roles opened on Monday 1 June 2026 and will close at 11.59pm on Sunday 14 June 2026.

In accordance with Clause 4.4.3 of the AEDA Charter, both Ms Charlton and Mr Kouts are eligible to apply through the expression of interest process for re-appointment at the expiration of their term of office.

Due to the lack of availability of Panel members to convene for conclusion on the expression of interest process and make a recommendation to Council, Council approval is sought to extend the terms of office for AEDA Board Members Jaimee-Lee Charlton and Jim Kouts until 31 August 2026.

Consideration in confidence is sought because public discussion and disclosure of information in this report prior to a resolution being determined by Council may potentially implicate the reputation of all Board nominees in the business community.

RECOMMENDATION

THAT COUNCIL

1. Approves the extension of the term of office for Ms Jaimee-Lee Charlton to the Adelaide Economic Development Agency as a Board Member commencing 1 July 2026 to 31 August 2026.
2. Approves the extension of the term of office for Mr Jim Kouts to the Adelaide Economic Development Agency as a Board Member commencing 1 July 2026 to 31 August 2026.
3. In accordance with Section 91(7) and (9) of the *Local Government Act 1999* (SA) and because Item 24.2 [Extension of Appointment – AEDA Board Member] listed on the Agenda for the meeting of Council held on 9 June 2026 was received, discussed and considered in confidence pursuant to Section 90(3)(a) of the *Local Government Act 1999* (SA), this meeting of Council do order that:
 - 3.1 The resolution, report, discussion and any other associated information submitted to this meeting in relation to the matter remain confidential and not available for public inspection until Ms Charlton and Mr Kouts have accepted the extension of their current terms of office.
 - 3.2 The Chief Executive Officer be delegated the authority to review and revoke all or part of the order herein and directed to present a report containing the Item for which the confidentiality order has been revoked.

IMPLICATIONS AND FINANCIALS

City of Adelaide 2024-2028 Strategic Plan	Strategic Alignment – Our Economy
Policy	The AEDA Charter shown as Link 1 outlines the role and terms of the AEDA Board.
Consultation	An Expression of Interest process for two AEDA Board Member roles opened on 1 June and will close at 11.59pm on 14 June 2026.
Resource	Not as a result of this report
Risk / Legal / Legislative	Clause 4.4.3 of the AEDA Charter advises a Board Member is eligible to apply through the expression of interest process for re-appointment as a Board Member.
Opportunities	Not as a result of this report
25/26 Budget Allocation	No additional budget impact. Board Member meeting attendance fees are funded through the approved AEDA budget.
Proposed 26/27 Budget Allocation	No additional budget impact. Board Member meeting attendance fees will be funded through the approved AEDA budget.
Life of Project, Service, Initiative or (Expectancy of) Asset	Extension of term of office until 31 August 2026.
25/26 Budget Reconsideration (if applicable)	Not as a result of this report
Ongoing Costs (eg maintenance cost)	Board sitting fees and reimbursement of expenses for the appointed term.
Other Funding Sources	Not as a result of this report

GROUNDS AND BASIS FOR CONSIDERATION IN CONFIDENCE

Grounds

Section 90(3)(a) of the *Local Government Act 1999* (SA) [unreasonable disclosure of personal affairs].

Basis

This Item is confidential as it contains information that must be considered in confidence in order to protect the personal affairs of the nominees.

The disclosure of information in this report prior to a resolution being determined by Council could reasonably implicate the nominee's reputation in the business community

DISCUSSION

1. The current terms of office for AEDA Board Members Jaimee-Lee Charlton and Jim Kouts will expire on 30 June 2026.
 2. Pursuant to Clause 4.4 and sub clause 4.4.1.3 and 4.4.1.3(b) of the Adelaide Economic Development Agency (AEDA) Charter, seven Board Members are appointed by Council following an expression of interest process and subsequent nomination from the Board Member selection panel (the Panel). The Panel comprises Council's CEO, Council's senior manager in charge of human resources, the AEDA Chairperson and two Council Members.
 3. Council at its meeting on 26 April 2023 resolved that Councillors Couros and Giles be appointed to the Panel.
 4. An expression of interest process for the two Board Member roles opened on Monday 1 June 2026 and will close at 11.59pm on Sunday 14 June 2026.
 5. In accordance with Clause 4.4.3 of the AEDA Charter, both Ms Charlton and Mr Kouts are eligible to apply through the expression of interest process for re-appointment at the expiration of their term of office.
 6. Due to the lack of availability of Panel members to convene for the conclusion of the expression of interest process and make a recommendation to Council for appointments of up to three years, Council approval is sought to extend the current terms of office for AEDA Board Members Jaimee-Lee Charlton and Jim Kouts until 31 August 2026.
 7. The short extension of the current terms of office will:
 - 7.1 Provide sufficient time for the Panel to meet to consider the expressions of interest received, undertake interviews with shortlisted candidates and determine a recommendation to Council at its meeting scheduled for 25 August 2026; and
 - 7.2 Enable Ms Charlton and Mr Kouts to attend the AEDA Board meeting scheduled to be held on 29 July 2026.
 8. Consideration of this report in confidence is to protect the personal affairs of the individuals whilst Council considers the short extension of the terms of office and subsequent contact is made with Ms Charlton and Mr Kouts. Once these discussions have been completed it is proposed that the CEO uses his delegation to release Council's resolution, report, discussion and any other associated information submitted to this meeting in relation to the matter from confidence.
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DATA AND SUPPORTING INFORMATION

Link 1 – [Adelaide Economic Development Agency \(AEDA\) Charter](#)

ATTACHMENTS

Nil

- END OF REPORT -

[illegible]

Moved by Councillor Cabada,
Seconded by Councillor Snape –

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Carried