



# Development Approval requirements for events in the City of Adelaide

# When do I need Development Approval?

Development Approval may be required for events held in the City of Adelaide. Please read the following to determine if you are required to lodge a Development Application.



## Frequently Asked Questions

### 1. How to apply for Development Approval?

Lodge your Development Application online at [cityofadelaide.com.au/da](http://cityofadelaide.com.au/da) with the following:

- A lodgement fee is required at the time of lodging your application online. Council will invoice you for any other required fees.
- A site plan showing the proposed location of the structure/s on the site at a scale of no more than 1:100.
- A plan and elevations of the structure (i.e. height, width) at a scale of no more than 1:100.
- The proposed method of fixing the structure to the site e.g. fixing the structure to the ground.
- Details and nature of the event including the period and hours of operation, patron numbers and the type of entertainment proposed (i.e. background or live music).
- Details of any signage – please refer to Council's 'Signage for Events' Development Information Guide for further information.
- Evidence of landlord consent from Council's delegate.

### 2. When does an event sign require Development Approval?

- Is the signage not announcing a *local event* (see Note 1) (i.e. contains third party\* or sponsors); OR
- Is the advertisement more than 2m<sup>2</sup> and is there more than one sign proposed; OR
- Does the advertisement move, flash and/or is internally illuminated?

If you answered yes to any of the above Development Approval is required, refer to FAQ 1.

\**Third-party* is defined in Schedule 1 of *Adelaide (City) Development Plan* and includes an advertisement display relating to the following:

- a. any goods, services or products of a class not provided, products of a class not provided, produced or sold to a significant extent on the land or in the building at which or upon which the advertisement displays is situated
- b. any occurrence, events or completions which are not carried on the land or in the building at or upon which the advertisement displays is situated; or
- c. the location, nature or details of any activity or business not situated on the land or in the building at upon which the advertisement display is situated.

**For further information** or to discuss your specific requirements, please contact Council's Development Assessment team on 08 8203 7185 or [d.planner@cityofadelaide.com.au](mailto:d.planner@cityofadelaide.com.au)

Note 1 - The *local event* is of a religious, educational, cultural, social or recreational character as per the *Development Regulations 2008*.