

# Park Lands Wedding Ceremonies

## Conditions of Hire – 2023-2024



### General

Adelaide's Park Lands are a great location for a variety of events including wedding ceremonies. A map of the Park Lands is available to view at:

<https://www.cityofadelaide.com.au/city-business/business-support/city-spaces-and-venues-for-hire/weddings-in-the-adelaide-park-lands/>

- No deposit is required when the application is received. Full payment of the site fee is required within 8 weeks of confirmation of the tentative booking.
- The submission of an application form does not imply the booking is confirmed. This is a registration of interest only.
- By signing the Park Lands Wedding Ceremony Booking Application Form, the Applicant states they have read and understood the Park Lands Weddings Ceremony Conditions of Hire and agrees to comply with all conditions set out therein.
- Bookings are subject to availability and City of Adelaide's Events in the Park Lands Policy and Standard Operating Procedures.
- Please note that annual and major events and public projects take precedence for Park Lands over wedding ceremonies.

### Definitions

- The 'Applicant' means the event organiser or person undertaking the booking of the Park Lands.
- 'COA' means the Corporation of the City of Adelaide.
- The 'Council' means the elected members of City of Adelaide.
- 'Business Centre' means the Business Centre team at COA.
- The 'Business Service Representative' means the COA staff member who is allocated to assist with booking of the Park Lands.

### Selection of Wedding Site

It is recommended that two wedding sites are selected in case the first choice is not available.

COA reserves the right to relocate or cancel a confirmed wedding ceremony to an alternate venue in the Park Lands should it be deemed necessary.

### Event Sites

Ceremonies must only take place in those Park Land areas approved by COA and, unless otherwise approved, must not interfere with pedestrian flow, public amenities, local businesses, or residents. No specific area is to be closed for private use.

### Event Equipment Suppliers Insurance

The equipment suppliers shall have and maintain for the period of the event booking, a policy of insurance against risks to the public in relation to the event. Depending on the equipment supplied for the ceremony the Applicant may be asked to supply a copy of suppliers Public Liability Insurance Certificate of Currency, minimum \$20 million, noting the event and City of Adelaide as an interested party prior to the event date.

### Refund and Wet Weather Policy

Please be aware refunds cannot be made in the event of inclement weather or cancellation of the ceremony. Alteration of the booking to another date can be requested.

### Cleaning and Remediation

The area is to be left in a clean and tidy condition to the satisfaction of COA.

Confetti & rice is not permitted as it is classified as litter (Litter Control Provisions under the Local Government Act). Rose petals are permitted in lieu of confetti and must be cleaned up after the event.

### Vehicle Access

No vehicle is permitted to be driven on the Park Lands, other than on designated roads, or parked on the Park Lands other than in the designated local car parking area.

Special access arrangements for vintage cars or horse and cart may be considered upon request the Business Centre.

Guests should be made aware that vehicles that are illegally parked on the Park Lands will be subject to an infringement notice.

### Liquor

With the exception of Veale Park/Gardens, Park 20 and the City Squares, casual consumption of alcohol for a toast is permitted if it is outside of declared Dry Area times. If alcohol is to be consumed in one of the above locations or if beverage service is provided by a caterer, a liquor licence is required.

### Equipment

COA does not provide hire equipment for wedding ceremonies (i.e. PA systems, chairs, red carpet etc.). The provision of all equipment required for a ceremony is the responsibility of the Applicant and all costs must be borne by the Applicant. Set up and pack down of all equipment within

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the allocated time is to be undertaken by the Applicant, at the Applicant's expense.

The Applicant is responsible for all property, equipment, decorations and materials associated with the ceremony. COA will not accept any responsibility for damage or loss prior to, during or after the ceremony.

Weighted marquees are permissible and COA will need to be notified if any infrastructure will be placed on the Park Lands for all Wedding Ceremonies.

### Live Music and PA Systems

Acoustic instruments and battery-operated PA Systems are permitted in the Park Lands, provided sound levels are kept to a level that does not disturb others.

### Unforeseen Circumstances

If, due to unforeseen circumstances, the Park/ Gardens are affected (i.e. storm damage, mechanical failures, and vandalism etc.), COA will not be held responsible for any inconvenience caused.

### Observance of Statutes and Other Instructions

The organiser shall comply with and give all notices required by any relevant Act of Parliament, ordinances, regulations or COA's by-laws.

Any instruction or request issued by COA, SA Police or State Emergency Services must be complied with.

### Booking Arrangements

If you wish to hold your wedding ceremony in the Adelaide Park Lands, please complete the online Park Lands Wedding Ceremony Booking Form found [Here](#).

For more information, please contact us using one of the options below:

Phone: (08) 8203 7203

Email: [events@cityofadelaide.com.au](mailto:events@cityofadelaide.com.au)

Please allow 5 working days for a response from the Business Centre.

### Site Fees

Site fees are based on the location in the parks, size of the site and seasonality. Site fees must be paid in full prior to confirmation of the booking. Wedding ceremony bookings are for a maximum 3 hour period.

### Seasons:

Summer = 1 October – 30 April

Winter = 1 May - 30 September

| Park Land Site Type | Season | Fee (inc gst) per 1000 <sup>2</sup> m per day |
|---------------------|--------|---|
| Premium             | Summer | \$60.00                                       |
|                     | Winter | \$45.00                                       |
| Popular             | Summer | \$54.00                                       |
|                     | Winter | \$39.00                                       |
| Potential           | Summer | \$42.00                                       |
|                     | Winter | \$27.00                                       |

### Premium Park Lands

Elder Park (Park 26)  
Rymill Park/ Murlawirrapurka (Park 14)  
Rundle Park/ Kadlitpina (Park 13)  
Victoria Square/ Tarntanyangga

### Popular Park Lands

Pinky Flat (Park 26)  
Barr Smith Walk (Park 26)  
Main Kiosk Area & Event Space (circus site) in Bonython Park/ Tulya Wardli (Park 27)  
Veale Gardens/ Walyu Yarta (Park 21)  
Victoria Park/ Pakapakanthi (Park 16)  
Memorials and Gardens in Karrawirra surrounding Torrens Parade Ground and Prince Henry Gardens (Park 12)  
Hindmarsh Square/Mukata

### Potential Park Lands

Pennington Gardens East and Peace Park (Park 12)  
Pennington Gardens West & Light' Vision (Park 26)  
King Rodney Park/ Ityamai-itpina (Park 15)  
Northern Park Lands (Parks 2-12, Wellington Square, Brougham Gardens & Palmer Gardens)  
Southern Park Lands (Parks 17-22 and Hurtle Square)  
Western Park Lands (Parks 23-25)