



CARBON NEUTRAL CERTIFICATION

25% up to \$5,000 – Greenhouse gas inventory preparation

25% up to \$2,500 – Greenhouse gas inventory independent audit

50% up to \$2,500 – Greenhouse gas emissions reduction strategy preparation

50% up to \$2,500 – NABERS/Green Star Rating for carbon neutral certification

ELIGIBILITY



Organisations



Precincts



Buildings



Events



Available rebates

Greenhouse gas inventory and validation for carbon neutral certification

- 25% up to \$5,000 for a consultant to prepare a greenhouse gas inventory
- 25% up to \$2,500 for a consultant to conduct an independent validation for a greenhouse gas inventory

Emissions reduction strategy for carbon neutral certification

- 50% up to \$2,500 for a consultant to prepare an emissions reduction strategy

National Australian Built Environment Rating System (NABERS) or Green Star Rating for building (or building portfolio) carbon neutral certification

- 50% up to \$2,500 for a consultant to complete a NABERS or Green Star rating to achieve carbon neutral certification

Pre-commitments

Rebate pre-commitment agreements are available for:

- Carbon neutral certification rebates
- Applications for more than \$30,000 to a single site in a financial year (Partnership Projects).

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the Sustainability Incentives Schemes (the Scheme) funding has been allocated.

Climate Active carbon neutral certification

Administered by the Australian Government, Climate Active carbon neutral certification is awarded to organisations, precincts, buildings or events that have reached a state of achieving net zero emissions, otherwise known as carbon neutrality.

NOTE: only applications relating to preparatory work for Climate Active carbon neutral certification is eligible.

For more information, please visit: www.climateactive.org.au

Before you apply

- Please read and understand all sections of this application form and note the documentation required for your application.

How to apply

Complete, sign and lodge this application form attaching:

- Supporting information about scope of services, evidence of completed works, itemised receipt/s for the supply of services, demonstrating full payment, discounts or other grants, OR for pre-commitments, quote/s for proposed works and supporting information.
- Copy of your Tenancy Agreement (if applicable)

Carbon Neutral Certification criteria

1. Only independent consultant service fees associated with an organisation, precinct, building or event seeking Climate Active carbon neutral certification, are eligible.
 2. It is recommended that a Sustainability Incentives Scheme pre-commitment agreement be in place prior to submission of a Climate Active application for carbon neutral certification.
 3. Maximum of 1 rebate in each category in a 24-month period.
 4. Organisations must have their primary registered business address (i.e. largest premise by number of staff) within the City of Adelaide.
 5. Precincts, buildings and events must be within the City of Adelaide.
 6. The applicant must have a residual lease period remaining greater than 1 year within the City of Adelaide.
 7. NABERS and Green Star ratings to be completed by an independent assessor, who is not an employee of the owner or tenant.
 8. Climate Active certification must occur after 1 July 2019.
4. Council has the right to cease the Scheme at any time without notification and applications are not guaranteed to receive funding (except where pre-commitment has been approved and activated).
 5. Rebates will be applied to the out-of-pocket costs incurred by the owner, occupier of the premise or body corporation, after all other incentives, grants, rebates and discounts received have been deducted.
 6. The applicant acknowledges and agrees that the City of Adelaide accepts no liability in respect of any claim, cause of actions, loss or damage arising out of, or in relation to, any device purchased or service procured under the Scheme.
 7. Environmental measures/devices supported through the Scheme must be undertaken by appropriately licensed and accredited providers, and maintained in accordance with any relevant guidelines, and in a manner which does not pose risks to the health or welfare of any person.
 8. Council may request provision of information for the preparation of a case study.

General eligibility criteria and conditions

1. If approved, it may take Council up to 30 working days to pay the rebate.
2. Rebates are not available for works completed before 1 July 2019, and no more than 12 months prior to Council receiving the application form.
3. The Scheme's funding is subject to Council's annual budget processes and funding is limited.

Contact

For further information, please contact the Carbon Neutral Adelaide team on **8203 7203** or at **incentives@cityofadelaide.com.au**

Information is also available at **www.cityofadelaide.com.au**

Application Questions

Please complete and send to incentives@cityofadelaide.com.au with your attachments

| Rebate recipient and property details | | |
|--|-------------|----------|
| Title: | First Name: | Surname: |
| Organisation or Corporation Name (if applicable): | | |
| Email: | | |
| Phone: | Mobile: | |
| Property Address (within the City of Adelaide for which the rebate is sought): | | |
| | | |

Please select the type of carbon neutral certification this application applies to:

- Organisation (*primary registered business address is within the City of Adelaide*)
 Precinct
 Building or building portfolio
 Event

Has this, or will this, property received any other grants external to the City of Adelaide? Y N

If YES, please specify:

Is the recipient seeking a pre-commitment? Y N

- » If YES, please attach itemised quote/s for proposed consultancy services and supporting information.
- » If NO, please attach itemised receipt/s for the supply of consultancy services and demonstrating full payment (or evidence of an agreed payment plan), discounts or other grants.

Please provide the bank account details for the recipient of the rebate:

| | |
|-----------------|------------|
| Account name: | BSB: |
| Account Number: | Bank Name: |

Recipient's relationship to property:

- Owner (occupant)
 Landlord
 Tenant
 Body Corporation
 Property Manager

Other (please specify):

A copy of the tenancy agreement is attached. Y NA

Land use of property:

- Residential – multi dwelling
 Residential – body corporation
 Residential – social or public housing
 Business
 Sports Club
 Not-for-profit organisation

Other (please specify):

Applicant Details

Is the recipient of the grant also the primary contact for this application?

Y N

If NO, please fill out the below:

| | | |
|---|-------------|----------|
| Title: | First Name: | Surname: |
| Organisation or Corporation Name (if applicable): | | |
| Email: | | |
| Phone: | Mobile: | |

Do you have any comments in relation to this application?

Application Declaration

Note: Only owners, and tenants and property managers with authorisation from the owner/s may sign this declaration.

I acknowledge that the application and/or all supporting documentation may be made publicly available.

I agree to the eligibility criteria and conditions as set out in this document.

I declare that the information included on and supplied with this form is true and correct, and that:

- If applying on behalf of an organisation, I am an authorised representative of that organisation
- If renting the property, I have referred to the tenancy agreement and attached written permission to install the system.

| | |
|---------------|-------|
| Signed: | |
| Name (print): | Date: |

Please return this form and attachments to
incentives@cityofadelaide.com.au OR

Carbon Neutral Adelaide,
City of Adelaide,
GPO BOX 2252 Adelaide SA 5001