



## ENERGY SMART APARTMENTS

20% up to \$5,000 / year – Energy efficiency measures in common property areas

ELIGIBILITY	Houses (owner occupied)	Houses (concession)	Houses (tenanted)	Apartment buildings	Small businesses	Multi-storey commercial	Non-profit community + sporting
	NA	NA	NA	✓	NA	NA	NA

### Available rebate

The energy efficiency measures implemented in each application will be eligible for 20% of the installed cost up to \$5,000.

### Pre-commitments

Rebate pre-commitment agreements are available for:

- Energy Smart Apartment upgrades of any size

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the Sustainability Incentives Schemes (the Scheme) funding has been allocated.

### Before you apply

1. Please read and understand all sections of this application form and note the documentation required for your application.
2. Use a licensed electrical and/or gas contractor to complete the energy efficiency upgrades.
3. Obtain all relevant approvals, including from the property landlord, body corporation, SA Power Network, and, Council (phone Development Assessment on 8203 7185).

### How to apply

Complete, sign and lodge this application form attaching:

- Itemised receipt/s for the installation, demonstrating full payment, discounts or other grants, OR for pre-commitments, quote/s for proposed work.

- Electrical or Gas Certificate(s) of Compliance (CoC) (as applicable)
- If applicable, a copy of your:
  - » Written approval from your body corporation, landlord or equivalent
  - » Tenancy Agreement
  - » Decision Notification Form for Development Approvals (D.A.)

### Energy Smart Apartment eligibility criteria

1. One rebate per site record per year for energy efficiency upgrades to common area lighting, ventilation, water pumps, water heaters or lifts.
2. Incentives will not fund maintenance, like-for-like replacements or standard upgrades.
3. The energy efficiency upgrades must be a permanent fixture to the premises and cannot be removed without prior consent of Council for a period of 5 years from the date of the payment of the rebate. Council reserves the right to require reimbursement if the upgrades are removed within this period.
4. An energy audit or report prepared by an accredited energy assessor, suitably qualified engineer or equivalent may be required for complex energy efficiency measures or to clarify projected savings.

## **General eligibility criteria and conditions**

1. The property must be located within the City of Adelaide municipal area.
2. Rebates are not available for installations completed before 1 July 2019, and no more than 12 months prior to Council receiving the application form.
3. The Scheme's funding is subject to Council's annual budget processes and funding is limited.
4. Council has the right to cease the Scheme at any time without notification and applications are not guaranteed to receive funding (except where pre-commitment has been approved and activated).
5. Rebates will be applied to the out-of-pocket installation cost incurred by the owner, occupier of the premise or body corporation, after all other incentives, grants, rebates and discounts received have been deducted.
6. The applicant acknowledges and agrees that the City of Adelaide accepts no liability in respect of any claim, cause of actions, loss or damage arising out of, or in relation to, any device purchased or service procured under the Scheme.
7. Environmental measures/devices supported through the Scheme must be installed by appropriately licensed and accredited installers, and maintained in accordance with any relevant guidelines, and in a manner which does not pose risks to the health or welfare of any person.
8. Where a Council D.A. is required, a rebate will be provided once the D.A. is granted, the installation has been undertaken according to the conditions set out in the D.A., and the relevant paperwork is submitted.
9. If approved, it may take Council up to 30 working days to pay the rebate.
10. Council may request provision of information associated with the installation and usage data for the preparation of a case study.

## **Contact**

For further information, please contact the Carbon Neutral Adelaide team on **8203 7203** or at **[incentives@cityofadelaide.com.au](mailto:incentives@cityofadelaide.com.au)**

Information is also available at **[www.cityofadelaide.com.au](http://www.cityofadelaide.com.au)**

## Application Questions

Please complete and send to [incentives@cityofadelaide.com.au](mailto:incentives@cityofadelaide.com.au) with your attachments

Rebate recipient and property details		
Title:	First Name:	Surname:
Organisation or Corporation Name (if applicable):		
Email:		
Phone:	Mobile:	
Property Address (within the City of Adelaide for which the rebate is sought):		

Has this property previously received an Energy Smart Apartment rebate from the City of Adelaide?  Y  N

Has this, or will this, property received any other grants external to the City of Adelaide?  Y  N

If YES, please specify:

Is the recipient seeking a pre-commitment?  Y  N

- » If YES, please attach itemised quote/s for proposed work.
- » If NO, please attach itemised receipt/s for the installation, with the date of installation, location and description of the installation, demonstrating full payment, discounts or other grants, and;
- » Attach Electrical or Gas Certificate(s) of Compliance (as applicable) signed by the licensed installer detailing the completed work, equipment associated with the installation.

Please provide the bank account details for the recipient of the rebate:

Account name:	BSB:
Account Number:	Bank Name:

Recipient's relationship to property:

Owner (occupant)  Landlord  Tenant  Body Corporation  Property Manager

Other (please specify):

A letter of approval from the property's landlord/body corporation is attached.  Y  NA

## Applicant Details

Is the recipient of the grant also the primary contact for this application?  Y  N

If NO, please fill out the below:

Title:	First Name:	Surname:
Organisation or Corporation Name (if applicable):		
Email:		
Phone:	Mobile:	

## Development Approval (D.A.) Requirements

**Please select:**

The installation have been undertaken in accordance with the conditions set out in a D.A.

Development Application Number:

Date Received:

A copy of the Decision Notification Form is attached

OR

D.A. has not been obtained (please see Eligibility Criteria).

I have contacted Council's Development Assessment staff and discussed the installation at my property.

Date:

Council Officer Name:

Do you have any comments in relation to this application?

## Application Declaration

**Note: Only owners, and tenants and property managers with authorisation from the owner/s may sign this declaration.**

I acknowledge that the application and/or all supporting documentation may be made publicly available.

I agree to the eligibility criteria and conditions as set out in this document.

I declare that the information included on and supplied with this form is true and correct, and that:

- Our Community/Strata Corporation agree to participate in the preparation of a case study that may be used by Council.
- I am an authorised representative of the body corporate.
- I have attached a written copy of the permission obtained for the installation from a body corporate meeting.

Signed:	
Name (print):	Date:

Please return this form and attachments to  
**[incentives@cityofadelaide.com.au](mailto:incentives@cityofadelaide.com.au)**

OR

Carbon Neutral Adelaide  
City of Adelaide  
GPO BOX 2252 Adelaide SA 5001