

# Application for Enrolment on the Voters Roll (Body Corporate)



To record a **Body Corporate**: Sole Owner or Sole Occupier (tenant)  
City of Adelaide Act 1998

You **MUST** be on the House of Assembly Roll for South Australia to vote in Local Government elections.

## Rateable Property Address for enrolment:

|        |                      |          |                      |
|--------|----------------------|----------|----------------------|
| Street | <input type="text"/> |          |                      |
| Suburb | <input type="text"/> | State    | <input type="text"/> |
|        |                      | Postcode | <input type="text"/> |

## Body Corporate Details

|                     |                      |         |                      |
|---------------------|----------------------|---------|----------------------|
| Body corporate name | <input type="text"/> | ACN/ABN | <input type="text"/> |
| Registered Address  | <input type="text"/> | Phone   | <input type="text"/> |

The body corporate claims enrolment on the voters roll for the City of Adelaide in respect of the rateable property at the above address:

Owner

*(If you are a lessee not in occupation, refer to Nomination for Enrolment on the Voters Roll – Group)*

Occupier (tenant)

## Details of Nominee (Eligible Person) for voting entitlements:

|         |                      |  |                          |
|---------|----------------------|--|--------------------------|
| Surname | <input type="text"/> | Given Names  | <input type="text"/>     |
| Phone   | <input type="text"/> | Date of Birth  | <input type="text"/>     |
| Email   | <input type="text"/> | Evidence attached of nominee's position as officer of body corporate | <input type="checkbox"/> |

I am enrolled on the House of Assembly roll in South Australia

[Check my enrolment - Electoral Commission SA](#)

## Nominee's registered address for House of Assembly roll

|        |                      |          |                      |
|--------|----------------------|----------|----------------------|
| Street | <input type="text"/> |          |                      |
| Suburb | <input type="text"/> | State    | <input type="text"/> |
|        |                      | Postcode | <input type="text"/> |

## Postal Address for service of voting papers (if different from registered address for House of Assembly roll)

|                      |                      |          |                      |
|----------------------|----------------------|----------|----------------------|
| Street               | <input type="text"/> |          |                      |
| Suburb               | <input type="text"/> | State    | <input type="text"/> |
|                      |                      | Postcode | <input type="text"/> |
| Signature of Nominee | <input type="text"/> | Date     | <input type="text"/> |

## Applicant Declaration

### I declare that:

- I am authorised to complete this nomination in respect of this rateable property on behalf of the body corporate; and
- The body corporate is eligible to enrol in respect of this rateable property; and
- The nominee is an officer of the body corporate and is an eligible person authorised to vote on behalf of the body corporate; and
- I have attached evidence of the nominee's position as an officer of the body corporate; and
- All the information I have given on and with this form is true and complete.

Name of person completing the form

This form should be completed by a business or organisation (i.e. body corporate) which is either:

**1. A Sole Owner**

A body corporate sole owner is an individual business, organisation or community corporation that owns any type of rateable property in the Council area, and includes the holder of a lease or licence from the Crown in respect of rateable property.

or

**2. A Sole Occupier**

A body corporate sole occupier is an individual business or organisation that occupies any type of rateable property in the Council area as a tenant to the substantial exclusion of others.

This nomination must include a nominate person, who is an eligible person to be enrolled on the voters roll for the area or ward. Information regarding these terms is set out below.

**Eligible Person**

In respect of a body corporate, means a natural person who is of the age of 18 years or above and who is enrolled on the House of Assembly roll in South Australia and is an officer of the body corporate who is authorised to act on behalf of the body corporate for the purposes of voting.

**Nominated Person**

In respect of a body corporate means an eligible person who has been nominated by the body corporate to vote on behalf of the body corporate in an election or poll.

**Officer**

Means a director, manager, secretary or public officer of the body corporate and includes any other person who takes part in the management of the affairs of the body corporate.

Evidence of the nominated person's role as an officer of a body corporate must be supplied with this nomination and can include (amongst other things) an extract from records maintained by the Australian Securities and Investments Commission or another appropriate public body, the minutes of a meeting of the body corporate, an organisational chart or position description.

Enrolment can only be granted in respect to the rateable property address nominated on the front of this form. Where a body corporate seeks enrolment for additional properties (located in different wards in the Council area) a separate nomination form must be completed in respect to each property.

A natural person can only vote **once** for an Area election (i.e. for a Lord Mayor or Area Councillors) and **once** in any Ward election (i.e. for Ward Councillors).

Please complete all sections in this Nomination for Enrolment form and return to:



Chief Executive Officer  
GPO Box 2252  
Adelaide SA 5001  
election2026@cityofadelaide.com.au  
8203 7203

**Applications must be received by the Council before the close of voters roll - 5pm Friday 31 July 2026**

It is an offence under Schedule 1, Part 2, clause 2(10) of the City of Adelaide Act 1998 to make a statement in an application under the Act that is, to the applicant's knowledge, false or misleading (by reason of inclusion or omission of any particular) in a material respect.

**Maximum penalty: \$10,000**