

Adelaide City Council invites applications from incorporated community clubs and associations re:

Model aircraft and drones

For organised activity in Walyu Yarta (Park 21)

Project Summary

Adelaide City Council is seeking to provide safe and inclusive environments for organised model aircraft and drone activity in designated areas of Walyu Yarta (Park 21) via a licence application process.

This process will support future activity at this site (see enclosed map) ensuring shared, sustainable, fair and equitable use of this public space, and the annual licensing of approved clubs and associations.

This approach will ensure general community access and recreational use outside programmed times, while also confirming licenced users have minimum safety and risk management measures in place, including Public Liability Insurance. See online Model Aircraft Guidelines: <http://www.adelaidecitycouncil.com/online-services/permits-and-licenses/approvals-permits-licenses/operation-of-model-of-aircraft/>



Included in this consultation pack:

- Project Information
- Frequently Asked Questions
- Application Form
- Map of proposed activity areas in Walyu Yarta (Park 21)

For enquiries, please call Scott Edgecombe or Julia Wallace on 8203 7302 & 8203 7150 or email: s.edgecombe@adelaidecitycouncil.com & j.wallace@adelaidecitycouncil.com

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Background

Adelaide City Council has care and control of around 80% of the Park Lands and regularly receives requests for their use. To ensure fair and equitable use of the Park Lands, Council has granted leases and licences for both community sporting and commercial uses.

Increasing demand for areas to safely conduct organised model aircraft and drone activity has presented a need to programme and licence users and their activities in designated areas of Park 21 (see enclosed map). Annual licensing of organised clubs and associations will help ensure sustainable access to support shared use.

Licences grant first right of use while allowing general public access, and enabling a non-exclusive right to occupy the licensed area at approved times. Licences will also ensure approved activities and users have a risk management plan and safety measures in place, including minimum Public Liability Insurance.

There are two areas within the Adelaide Park Lands where flying model aircraft and drones will be permitted:

1. Walyu Yarta (Park 21) organised use by approved licensed groups and recreational use outside these times (see map)
NOTE: 2 hour parking is available adjacent to the Pavilion
2. Victoria Park / Pakapakanthi (Park 16) recreational use only (south of the central gardens & southern sports fields)
NOTE: On-street parking is available on Fullarton Road

Licensing formal model aircraft and drone activities supports the principles of public use described in the Adelaide Park Lands Management Strategy (APLMS) in accordance with the Adelaide Park Lands Act 2005, which seeks to avoid exclusive use and the alienation of Park Lands open space.

Benefits of the project

The application process will:

- Provide existing organised model aircraft and drone users with a mechanism to seek and support sustainable, fair and equitable use and programming of a designated area of the Park Lands
- Provide approved groups with a licence to recognise and facilitate their 'priority' (non-exclusive) use and access to Park 21
- Ensure the general public still have a level of access to these areas of the Park Lands (outside licensed/programmed times)
- Ensure approved groups have risk management and safety measures in place, including minimum Public Liability Insurance
- Ensure designated areas are supported with appropriate signage

Project Impacts

The application process will ensure new and existing organised model aircraft and drone users have an equal opportunity to share the public space in Park 21, for the benefit of all users. All organised groups seeking to use or continue to use Park 21 for these activities must submit an application. No organised groups will be able to use the area in the future, unless a licence has been granted as part of the application process. Individual recreational users do not need to apply, but should visit the Adelaide City Council website for more information about flying model aircraft in the Adelaide Park Lands; <http://www.adelaidecitycouncil.com/online-services/permits-and-licences/approvals-permits-licences/operation-of-model-of-aircraft/>

Frequently Asked Questions (FAQ)

Why is there an application process?

Increasing demand for areas in the Adelaide Park Lands to safely conduct organised model aircraft and drone activity has precipitated the need to licence approved users and their activities in designated areas of Park 21. Annual licensing will help support sustainable access and the fair and equitable use of this public space, ensuring approved users have minimum risk and safety measures in place.

Who can apply?

Applications are open to incorporated clubs and associations seeking organised use of their model aircraft or drones in designated areas of Walyu Yarta (Park 21). NOTE: Not open to commercial* users.

What is considered commercial* use?

CASA defines commercial use of model aircraft and drones as 'hire and reward'. Any remuneration for flying an unmanned aircraft, however small the task, model aircraft or reward; constitutes hire and reward and is therefore defined as commercial use (CASR101.270).

What type of licence will be issued and what use does it allow?

Approved users will be provided with a 12 month General Community Activity licence. Being Community Land the licence grants "first right of use" (not exclusive use) to successful applicants at approved times, while allowing general public access when not in use.

How much is annual community activity licence? (2016-17)

Annual activity licences currently cost \$140 (+GST) per club and covers all its members for that period. NOTE: cost reviewed annually.

Will all applicants be successful in an activity licence?

This will depend on the number of applicants and the assessment by the review panel in accordance with the selection criteria. All applicants will undergo the same process and submitting an application does not guarantee a licence. Adelaide City Council retains sole discretion in the issuing of any licence agreements.

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How do I apply?

To be considered for an activity licence and gain approved access for your organised model aircraft or drone activity in an area of Park 21 (eg. East or West) please complete the Application Form enclosed.

Applications must satisfy the following requirements and clearly state the applicants contact details and the following information;

- The type of model aircraft and/or drone activity you propose to undertake in Park 21 (please ensure you provide the model, aircraft type and how it is powered/works, including photos)
- Your preferred site and operating days/times to use Park 21.
NOTE: subject to fair and equitable use to best manage impacts to the Park Lands (eg. programmed hourly blocks of activity)
- CASA approval: <https://www.casa.gov.au/modelaircraft>
- Proof of Public Liability Insurance (Minimum \$20 Million) noting Adelaide City Council as an interested party.
- A Risk Management Plan documenting the risks and safety measures in place/to be instigated for your activity in Park 21.
- Supporting elements or infrastructure required by your activity

Applicants must also review and ensure they consider the Adelaide City Council's Model Aircraft Operation Guidelines:

<http://www.adelaidecitycouncil.com/online-services/permits-and-licenses/approvals-permits-licenses/operation-of-model-of-aircraft/>

What happens to my application?

- All applications and feedback will be acknowledged
- All applications will be considered by a review panel against the agreed Selection Criteria and questions.
- Members of the review panel may use applicant information when liaising / negotiating with other applicants
- All applicants will be notified within fourteen (14) days of receiving their application. Activity licences between Council and the successful applicants will then be negotiated and completed.

Contact Person

For more information, please contact:

Name: Scott Edgecombe or Julia Wallace

Title: Recreation Projects / Recreation & Sport Coordinator

Phone: 8203 7302 / 8203 7150

Email Address: s.edgecombe@adelaidecitycouncil.com or j.wallace@adelaidecitycouncil.com

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Map of proposed activity area in Walyu Yarta (Park 21)



Application Form

Contact Person

Position

Club/Organisation name

Street Address of organisation

Postal Address (if different)

Phone (business)

Phone (mobile)

E-Mail

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Organisation Type

Incorporated Club or Association Peak Body Educational Institution Other _____ (please state)

Q1. Does your incorporated club or association have CASA Approval? (where applicable) Yes No

NOTE: Proof of CASA approval for your organised activities must be supplied with your application to be eligible.

Q2. Does your incorporated club or association have current Public Liability Insurance Yes No

NOTE: A minimum of \$20 million insurance cover is required and proof must be supplied with your application to be eligible.

Q3. Please provide a brief outline of your organised model aircraft or drone and activities?

(eg. the model and/or aircraft type, how it is powered and works, and attach any supporting images or photos)

Q4. What are your preferred activity operating days and times? (eg. how often, which days, times, and duration?)

NOTE: Groups may designate preferred times in hourly activity blocks, but will not be able to control areas in Park 21 for more than 4-5 hours on any one day. Every effort will be made to fair and equitably programme your preferred activity days/times to maximise shared use.

- Weekly Fortnightly Monthly Other
- Saturday Sunday Weekday(s) _____ (specify day)
- AM PM **Please specify activity duration:** _____

Q5. If we are unable to accommodate your first preference, please provide alternate operation day/time preference(s) for your activity.

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Q6. Which designated area within Park 21 do you wish to apply to use? (refer to map enclosed)

West

East

Q7. How much space do you require for your activity? (eg. dimensions and total area required for your organised activity)

Q8. Is your club or organisation willing to share and/or partner with other like users in the space? Yes No

NOTE: Your ability to share and work with other community and recreational groups will greatly assist in prioritising activity use.

Q9. Does your incorporated club or association have a risk management plan in place? Yes No

NOTE: your plan must identify the risks and address the safety measures you have or will put in place to safeguard users and the general public in the Park Lands. Applications will be ineligible without a risk management plan. A copy must be supplied with your application.

Q10. How many club/association members will generally benefit from your activity per visit? (please tick one response)

- | | | |
|---------------------------------------|---------------------------------|----------------------------------------|
| <input type="checkbox"/> Less than 10 | <input type="checkbox"/> 20-50 | <input type="checkbox"/> More than 100 |
| <input type="checkbox"/> 10-20 | <input type="checkbox"/> 50-100 | <input type="checkbox"/> Other |

Q11. How much will it cost (if anything) for your members/users to participate in these activities? (eg. per visit and/or season)

Q12. Are any other supporting elements or infrastructure required by your activity?

NOTE: large scale community events must be negotiated directly with Council's Events team (eg. separately to this application process)

CHECKLIST: please ensure you have attached the following in support of your application?

- Supporting images of your model aircraft or drone
- CASA approval for your model aircraft (where applicable)
- Proof of your club or associations current Public Liability Insurance
- Copy of your club or associations Risk Management Plan (relative to your activity in the Park Lands)