**CoA SITE CARE PLAN**

City of Adelaide is committed to activating the Adelaide Park Lands by hosting a range of events whilst ensuring that impacts to the Park Lands from events are minimised as much as possible. As part of this, we require events that will be on site for more than 21 days OR with anticipated numbers over 10,000 over the duration of the event, to complete this Site Care Plan. This provides us with an opportunity to understand your plans on looking after the event site/s and to provide us with a chance to identify any other areas that will require actioning by you during your event to minimise damage. You are encouraged to review Council’s [Remediation Fact Sheet](https://d31atr86jnqrq2.cloudfront.net/docs/factsheet-final-event-planning-remediation.pdf?mtime=20190514113239) for more information and to assist you with completing this Site Care Plan.

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| **Event Name** |  |
| **Event Dates** |  |
| **Site/s** |  |
| **Have you read Council’s Remediation Fact Sheet** | [ ]  Yes [ ]  No |
| **Watering** | **Will you be doing any watering of the site/s during the event (including during bump in/out and the event)?** [ ]  Yes[ ]  No**If yes, please tell us what you will be using to do the watering:**[ ]  Sprinklers[ ]  Water trucks[ ]  Hand watering[ ]  Other **What frequency will the watering be occurring?**[ ]  Daily: [ ]  During the day [ ]  During the night[ ]  Weekly[ ]  Other **If you do not intend on watering the site, please tell us why you believe watering is not required:** |
| **Trees / garden beds** | **How will Tree Protection Zones be cared for?****If garden beds are present on the event site/s please tell us how you will protect them.** |
| **General ground protection** | **Will you be using track matting?**[ ]  Yes - please elaborate on your answer above including how the track matting will be used:[ ]  No - please tell us why you believe track matting is not required:**Will you be elevating any buildings on blocks?**[ ]  Yes - please tell us which buildings will be elevated and how:[ ]  No - please tell us why you believe elevating buildings is not required: |
| **Vehicle movement** | **What measures will be put in place to minimise impacts of vehicles on the turf?**  |
| **Contractors** | Will you be facilitating any briefings with contractors for your event on how to minimise impact on the Adelaide Park Lands?[ ]  Yes[ ]  No[ ]  Not applicable- i.e. minimal contractors being employed to assist the event |
| **Food stalls** | **Will there be splat matting under and around food stalls /cooking areas?**[ ]  Yes[ ]  No - please tell us why you believe this will not be required:[ ]  Not applicable- i.e. no food being sold at the event |
| **Protection of Council assets** | If applicable, please identify any Council or State Government assets on the site/s i.e. barbeques, benches, meters) (refer to the [Adelaide Park Lands Events Management Plan 2016 – 2020](https://d31atr86jnqrq2.cloudfront.net/docs/plan-parklands-mgmt-events-2016-2020.pdf?mtime=20190514113244) (APLEMP) for event site “Considerations”). How you will ensure that these assets will be protected from potential impacts from the event: |
| **SITE VISITs** (sign off) |
| **Date** | **CoA Event Facilitator** | **Event Organiser** | **Horticulture** |
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