

Incentives for Sustainability

# Rebate Guidance and Terms & Conditions

Commercial and Business Rebates

Valid as of April 2024  
Version 5



CITY OF  
ADELAIDE

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# How To Use This Guide

This document outlines the Terms and Conditions associated with each of the Incentives for Sustainability available to Businesses and Commercial Properties located within the City of Adelaide boundaries of postcodes 5000 and 5006 and provides guidance on how to apply for each of these rebates.

The document is broken up into discrete sections including:

- A Summary of Available Rebates and their overarching eligibility
- The General Eligibility Criteria and Conditions that apply to all City of Adelaide Incentives for Sustainability
- Guidance for each individual rebate that outlines:
  - Rebate specific eligibility criteria and conditions
  - Details of whether pre-commitments are available or required for that rebate and any specific conditions surrounding that pre-commitment
  - The supporting document you will require to be able to successfully submit your application
  - Details on how to check if Development Approval (DA) is required for your proposed project
  - Any other specific information that you may need to consider as part of your decision-making process

Applications can be made via the City of Adelaide's SmartyGrants page at [cityofadelaide.smartygrants.com.au](http://cityofadelaide.smartygrants.com.au)



**Before you apply, please read and understand all relevant sections of this document and note the supporting documentation required for your application.**

You can use the Table of Contents and the Summary of Available Rebates on the following pages to skip to the relevant sections for specific rebates you wish to apply for.

If after reading through this guide you have any further questions or concerns regarding the City of Adelaide Incentives for Sustainability, please contact the City of Adelaide Customer Service on (08) 8203 7203 or at [incentives@cityofadelaide.com.au](mailto:incentives@cityofadelaide.com.au)

Information is also available at [cityofadelaide.com.au](http://cityofadelaide.com.au)

The icons below are used throughout this document to help you understand how these rebates can help you.

Smart Energy 	Use your energy efficiently with money back on energy smart technologies and appliances.
Green Energy 	Save money and create renewable electricity with solar.
Electric Vehicles 	Get money back on electric vehicle charging stations.
Water Wise 	Use water wisely with water saving devices.
Resource Recovery 	Reduce waste and recover resources with innovative technologies and reusable products.
Measure and Learn 	Measure your progress and learn more with incentives for Climate Active certification, environmental ratings, assessments, and community-led action and business engagement on climate change.
Active Transportation 	Get active and save on e-bikes, cargo bikes and more.

# Summary of Available Rebates

## **Solar PV – Small to Medium Enterprises and multi-storey commercial properties**

20% up to \$2,500 for solar systems based on size.

## **Shared Solar – multi-storey commercial properties**

20% up to \$20,000 per site (with a maximum of \$500 per premise) for sharing of solar electricity between tenants in multi-storey premises (>20 kW). Minimum 25% shared to individual tenants, not common areas. Pre-commitment required.

## **Energy Storage – Small to Medium Enterprises and multi-storey commercial properties**

50% up to \$2,000 for energy storage systems.

## **Energy Monitoring – Small to Medium Enterprises and multi-storey commercial properties**

50% up to \$100 for stand-alone energy monitoring display where no solar PV or battery system is installed.

## **Energy Smart Buildings – multi-storey commercial strata/community/body corporation properties**

20% up to \$25,000 for innovative, whole-building approaches that make a measurable impact to energy efficiency and electrification of the building. Business case and pre-commitment required.

## **Appliance Electrification – Small to Medium Enterprises and multi-storey commercial properties**

50% up to \$5,000 for commercial replacement of gas or wood burning appliance with electric or solar powered (e.g. hot water).

## **Electric Vehicle Charging Stations – Small to Medium Enterprises and multi-storey commercial properties**

- 50% up to \$250 for electric bicycle charging station.
- 50% up to \$1,000 for electric vehicle one way charging station (7 kW to <50 kW).
- 25% up to \$2,000 for electric vehicle 'smart'\* charging station (7 kW to < 50 kW).  
\* Smart stations include those with demand management capabilities or two-way charging capabilities.

## **Electric Vehicle Charging Stations Demand Management – Small to Medium Enterprises and multi-storey commercial properties**

- 25% up to \$1,000 for a stand-alone system.

- 50% up to \$10,000 for an advanced system with virtual power plant capabilities.

## **Carbon Neutral Certification – organisations, precincts, events, buildings**

- 50% up to \$4,000 for a consultant to prepare a greenhouse gas emissions inventory and emissions reduction strategy.
- 25% up to \$2,500 for a consultant to undertake a greenhouse gas inventory independent audit.

## **Performance Ratings – Small to Medium Enterprises and multi-storey commercial properties**

50% up to \$5,000 for a Building Environmental Ratings (e.g. Green Star, EarthCheck, Living Building).  
\*NABERS not funded.

## **Water Saving Devices – Small to Medium Enterprises and multi-storey commercial properties**

- 50% up to \$500 for a rainwater tank larger than 2,000 L, plumbed to an appliance or fixture for private use.
- 50% up to \$5,000 for a rainwater tank larger than 10,000 L plumbed into common areas or multiple premises.
- 50% up to \$1,000 for a sub-meter, or replacement of your existing SA Water meter, with a smart meter that has real-time digital capabilities.

## **Commercial Green Waste Diversion – Small to Medium Enterprises and multi-storey commercial properties**

50% up to \$5,000 for the purchase or hire of commercial rapid composters, commercial dehydrators or similar systems to divert green waste from landfill. Pre-commitment required.

## **Business Sustainability Training Support – Small to Medium Enterprises and multi-storey commercial properties**

50% up to \$200 for attendance at multi-session training courses designed to build small to medium business capacity to improve sustainability and/or reduce emissions. Pre-commitment required.

## **Food Organics Collection**

Two-months expenses up to \$400 for contracting a food organics collection service.

### **Hard Waste Collection – Making Space for Resource Recovery**

50% up to \$400 for a one-off hard waste pickup to remove unwanted items and increase storage space for resource recovery items.

### **Suppliers of Reusable Delivery Transport Containers**

50% up to \$500 for services that deliver back-of-house supplies in reusable containers to your business.

### **Initial Purchase of Reusable Delivery Transport Containers**

50% up to \$10,000 for initial purchase of reusable transport containers between supplier and business.

### **Commercial Dishwasher**

50% up to \$7,000 for purchase of commercial dishwasher to improve opportunities to use, wash and reuse items.

### **Indoor sorting bins**

50% up to \$5,000 for purchase of indoor sorting bin (e.g. recycling, organics) and educational signage.

### **Reusable takeaway containers**

50% up to \$3,000 for purchase or subscription of reusable takeaway coffee cups and food containers through reusable supplier.

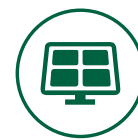
### **Active Transportation – Small to Medium Enterprises and multi-storey commercial properties**

- 20% up to \$500 for the purchase of an e-bike for staff commuting or fleet use.
- 20% up to \$1,000 for the purchase of an e-bike conversion kit.
- 20% up to \$1,000 for the purchase of a Cargo Bike for fleet use.
- 20% up to \$200 for the purchase of bike parking racks for staff or visitors.

# General Eligibility Criteria and Conditions

1. The property must be located within the **City of Adelaide municipal area** (postcodes 5000 and 5006).
2. Applications must be submitted within 12 months of **project completion**.
3. Incentive funding is subject to Council's annual budget processes and funding is limited.
4. Council reserves right to cease the incentives at any time without notification and applications are not guaranteed to receive funding (except where pre-commitment has been approved and activated).
5. Eligibility of specific products or services is at Council discretion. Council reserves the right to reject any applications.
6. Rebates will be applied to the out-of-pocket installation or service cost incurred by the owner, occupier of the premise or body corporation, after all other incentives, grants, rebates, and discounts received have been deducted.
7. The applicant acknowledges and agrees that the City of Adelaide accepts no liability in respect of any claim, cause of actions, loss or damage arising out of, or in relation to, any device purchased, or service procured under the incentives.
8. Sustainability measures/devices supported through the incentives must be installed by appropriately licensed and accredited installers, and maintained in accordance with any relevant guidelines, and in a manner which does not pose risks to the health or welfare of any person.
9. Where a Council Development Application (DA) is required, a rebate will be provided once the DA is granted, the system is installed according to the conditions set out in the DA, and the relevant paperwork is submitted.
10. If approved, it may take Council up to 30 working days to pay the rebate.
11. Council may request provision of information associated with the project including data for the preparation of a case study.
12. If the location for installation of a device supported through the incentives is within a strata or community title property, proof of the approval to install the device from the body corporate or equivalent must be provided with the application. (Refer to the relevant Strata Agreement).
13. If a tenant is applying for a reimbursement, a written letter of permission from their landlord must be provided with their application to be eligible for the rebate.

# Business Solar PV



## Description/Categories

### 10 kW to <20 kW Solar PV

Solar PV systems of more than 10 kW up to and including 20 kW are eligible to receive 20% of the installed cost of the system up to a maximum of \$1,250.

### ≥20 kW Solar PV

Solar PV systems of more than 20 kW are eligible to receive 20% of the installed cost of the system up to a maximum of \$2,500.

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met
2. This rebate is available for the following property uses:
  - a. Small to Medium Enterprises
  - b. Multi-storey Commercial
3. Limit per category: maximum of one application per retail electricity meter (National Meter Identifier – NMI).
4. Solar PV systems purchased on a solar lease or power purchase agreements are eligible if the outright ownership is vested with the property owner or tenant at the end of the contracted term.

## Pre-commitments

Pre-commitments are available for:

- Tenants
- Solar PV systems of 10 KW or more

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the available funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](http://cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Itemised receipt/s for the supply and installation of the system, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed work and supporting system information.
- Electrical Certificate(s) of Compliance (CoC)
- Photos demonstrating installed panels are not visible from the street (applicable for heritage properties).

If applicable, a copy of your:

- Written approval from your body corporation, landlord or equivalent
- Tenancy Agreement
- Decision Notification Form for Development Approvals (DA)

## Development Approval (DA)

A Development Approval may be required.

For further details, refer to the Development Approvals Guidance on page 29.

Please speak to your installer and Council's Development Assessment staff (phone: (08) 8203 7185) to discuss planning and building requirements specific to your property.

## Other Considerations

Please ensure you have considered the following when deciding to install a Solar PV system:

1. Use a licensed and Clean Energy Council accredited installer.
2. Contact your electricity retailer to discuss implications of installing a solar photovoltaic system on your property.
3. Obtain all relevant approvals, including from the property landlord, body corporation, SA Power Network and Council (phone Development Assessment on (08) 8203 7185).

# Shared Solar



## Description/Categories

A maximum rebate of up to \$20,000 per site comprising of:

- Up to \$500 per premise connected to the shared solar PV system; and
- No more than 20% of system costs.

This rebate is only for the sharing of solar electricity between tenants in multi-storey premises (>20 kW). More than 25% of power generated must be shared to individual tenants, not common areas.

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met
2. This rebate is available for the following property uses: Multi-storey Commercial
3. Limit per category: maximum of one application per retail electricity meter (National Meter Identifier – NMI).
4. Solar PV systems purchased on a solar lease or power purchase agreements are eligible if the outright ownership is vested with the property owner or tenant at the end of the contracted term.
5. Shared Solar PV systems must demonstrate governance and billing systems to distribute >25% of annual solar generation to tenants' electricity usage.
6. Premise must be multi-storey, with a premise located above another premise, and may include embedded networks or other technology-based solutions.
7. For calculation of a multi-storey commercial rebate the number of premises will be determined based on the net lettable area divided by 500m<sup>2</sup>.

## Pre-commitments

Pre-commitments are required for any Shared Solar applications.

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the available funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](http://cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Supporting system information and evidence of work
- Itemised receipt/s for the supply and installation of the system, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed work and supporting system information.
- Electrical Certificate(s) of Compliance (CoC)
- Photos demonstrating installed panels are not visible from the street (applicable for heritage properties).
- Governance and Billing Documentation

If applicable, a copy of your:

- Embedded Network Agreement with your Embedded Network Manager and/or Operator
- Written approval from your body corporation, landlord or equivalent
- Decision Notification Form for Development Approvals (DA)

## Development Approval (DA)

A Development Approval may be required.

For further details, refer to the Development Approvals Guidance on page 29.

Please speak to your installer and Council's Development Assessment staff (phone: (08) 8203 7185) to discuss planning and building requirements specific to your property.

## Other Considerations

Please ensure you have considered the following when deciding to install a Solar PV system:

1. Use a licensed and Clean Energy Council accredited installer.
2. Contact your electricity retailer to discuss implications of installing a solar photovoltaic system on your property.
3. Obtain all relevant approvals, including from the property landlord, body corporation, SA Power Network and Council (phone Development Assessment on (08) 8203 7185).



# Energy Storage



## Description/Categories

Energy Storage systems are eligible for up to 50% of the installed system cost to a maximum of \$2,000.

### Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met
2. This rebate is available for the following property uses:
  - a. Small to Medium Enterprises
  - b. Multi-storey Commercial
3. Limit per category: maximum of one application per retail electricity meter (National Meter Identifier – NMI).
4. The system must be installed by a licenced electrical installer and in accordance with relevant regulations, standards and current CEC guidelines, including Grid-Connect Accreditation with either Battery Endorsement or Stand-Alone Power Systems (for more information, see [cleanenergycouncil.org.au/consumers/buying-battery-storage](https://cleanenergycouncil.org.au/consumers/buying-battery-storage)).
5. The system must be installed to optimise internal electricity consumption and not be configured as a mains electricity supply back-up system only.
6. Rebate for the installed system cost relates to the energy storage system equipment and installation only. It excludes additional costs such as switchboard upgrades.
7. Energy storage systems purchased on a lease or power purchase agreements are eligible if the outright ownership is vested with the property owner or tenant at the end of the contracted term.

## Pre-commitments

Pre-commitments are available for Energy Storage Systems of any size.

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the available funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](https://cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Itemised receipt/s for the supply and installation of the system, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed work and supporting system information
- The manufacturer's technical specifications for the energy storage unit
- Electrical Certificate(s) of Compliance (CoC)

If applicable, a copy of your:

- Written approval from your body corporation, landlord or equivalent
- Tenancy Agreement
- Decision Notification Form for Development Approvals (DA)

## Development Approval (DA)

A Development Approval may be required.

For further details, refer to the Development Approvals Guidance on page 29.

Please speak to your installer and Council's Development Assessment staff (phone: (08) 8203 7185) to discuss planning and building requirements specific to your property.

## Other Considerations

Please ensure you have considered the following when deciding to install an Energy Storage Battery system:

1. Familiarise yourself with the Clean Energy Council's (CEC) information about battery and storage safety ([cleanenergycouncil.org.au](https://cleanenergycouncil.org.au)).
2. Use a licensed and Clean Energy Council accredited installer.
3. Contact your electricity retailer to discuss implications of installing an energy storage system on your property.
4. Obtain all relevant approvals, including from the property landlord, body corporation, SA Power Network and Council (phone Development Assessment on (08) 8203 7185).

# Energy Monitoring



## Description/Categories

Stand-alone energy monitoring display installed on a premise where no solar PV or battery system is eligible for up to 50% of the installed system cost to a maximum of \$100.

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met
2. This rebate is available for the following property uses:
  - a. Small to Medium Enterprises
  - b. Multi-storey Commercial
3. Limit per category:
  - a. Eligible Residential, Business, Community and Sporting Premises – maximum of one application per rateable, rate exempt or rate rebated premise.
  - b. Building Owners, Community Corporations and Body Corporates – maximum of one application per site record.
4. The energy monitoring system must provide real-time energy monitoring of mains power consumption for the premise.
5. The Energy Monitoring System must be installed by a licenced electrical installer and in accordance with relevant regulations
6. Smart electricity (utility) meters are not eligible for this incentive.

## Pre-commitments

Pre-commitments are available for: Tenants or Commonwealth Concession Card holders

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the available funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](http://cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Itemised receipt/s for the supply and installation of the system, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed work and supporting system information.
- Electrical Certificate(s) of Compliance (CoC) signed by the licenced electrical contractor undertaking the installation detailing the electrical works completed.
- Manufacturer's technical specifications for the energy monitoring system.

If applicable, a copy of your:

- Commonwealth Concession Card
- Written approval from your body corporation, landlord or equivalent
- Tenancy Agreement
- Decision Notification Form for Development Approvals (DA)

## Development Approval (DA)

Development Approval should not be required for this installation.

However, please speak to your installer and Council's Development Assessment staff (phone: (08) 8203 7185) to discuss planning and building requirements specific to your property if there is any uncertainty.

## Other Considerations

Please ensure you have considered the following when deciding to install an energy monitoring system:

1. Use a licensed electrical contractor to install the energy monitoring system.
2. Familiarise yourself with the way your selected energy monitoring system works to ensure you obtain the most benefit from the system.

# Energy Smart Buildings



## Description/Categories

Innovative, whole-building approaches that make a measurable impact to energy efficiency and the electrification of multi-storey residential or commercial strata/community/body corporate buildings are eligible for 20% of the installed cost up to \$25,000.

Eligible projects include but are not limited to:

- Energy efficiency upgrades to common area ventilation and lighting
- Energy efficiency upgrades to water pumps and water heaters
- Energy efficiency upgrades to lifts
- Replacement of gas appliances with energy efficient electric or solar powered alternatives in common or shared use areas
- Implementation of projects to improve thermal performance of the building, such as:
  - Double or higher glazing of windows
  - Shading on the western side of buildings

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met
2. This rebate is available for the following property uses:
  - a. Multi-storey Commercial Strata/Community/Body Corporation Buildings
3. Limit per category: Maximum of one application per site record per twelve (12) month period for eligible projects
4. Incentives will not fund maintenance, like-for-like replacements, or renewals.
5. Buildings must be more than 24 months from certificate of occupancy.
6. A Business Case demonstrating measurable impact to energy efficiency and the electrification of the premise is required for an application to be eligible. A template for this can be provided on request from [incentives@cityofadelaide.com.au](mailto:incentives@cityofadelaide.com.au)
7. An energy audit or report prepared by an accredited energy assessor, suitably qualified

engineer or equivalent may be required for complex energy efficiency measures or to clarify projected savings.

## Pre-commitments

Pre-commitments are required for any Energy Smart Buildings applications.

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the available funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](http://cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Business Case demonstrating measurable impact to energy efficiency and the electrification of the premise is required for an application to be eligible.
- Itemised receipt/s for the supply and installation of the system, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed work and supporting system information.
- Electrical Certificate(s) of Compliance (CoC)
- The manufacturer's technical specifications for appliances being installed

If applicable, a copy of your:

- Gas and Plumbing Certificate(s) of Compliance (CoC)
- Written approval from your body corporation, landlord or equivalent
- Decision Notification Form for Development Approvals (DA)
- Photos demonstrating installed panels or systems are not visible from the street (applicable for heritage properties).

## Development Approval (DA)

A Development Approval may be required.

For further details, refer to the Development Approvals Guidance on page 29.

Please speak to your installer and Council's Development Assessment staff (phone: (08) 8203 7185) to discuss planning and building requirements specific to your property.

## Other Considerations

Please ensure you have considered the following when deciding to undertake an Energy Smart Buildings Project:

- Please use the Business Case Template available on request from [incentives@cityofadelaide.com.au](mailto:incentives@cityofadelaide.com.au) to provide relevant information for the application assessment team.
- Use licenced and approved contractors when applicable.

# Appliance Electrification



## Description/Categories

Commercial properties are eligible for 50% of the out-of-pocket costs associated with the replacement of gas or wood burning appliance with electric or solar powered (e.g. hot water) up to \$5,000.

Eligible appliance categories are:

- Hot Water Systems
- Heating Ventilation and Air Conditioning Systems
- Cooking Appliances – Stove Tops
- Cooking Appliances – Ovens
- Other Gas Appliances

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met
2. This rebate is available for the following property uses:
  - a. Small to Medium Enterprises
  - b. Multi-storey Commercial
3. Limit per appliance category:
  - a. Eligible Residential, Business, Community and Sporting Premises – maximum of one application per rateable, rate exempt or rate rebated premise.
  - b. Building Owners, Community Corporations and Body Corporates – maximum of one application per site record.
4. The appliance must be replacing a gas or wood burning appliance with either an all-electric or solar powered appliance.

## Pre-commitments

Pre-commitments are available for: Tenants or Commonwealth Concession Card holders

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the available funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](https://cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Itemised receipt/s for the supply and installation of the system, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed work and supporting system information.
- Electrical Certificate(s) of Compliance (CoC)
- Photos demonstrating installation of eligible appliances.
- The manufacturer's technical specifications for appliances being installed

If applicable, a copy of your:

- Commonwealth Concession Card
- Written approval from your body corporation, landlord or equivalent
- Tenancy Agreement
- Decision Notification Form for Development Approvals (DA)
- Gas and Plumbing Certificate(s) of Compliance (CoC)

## Development Approval (DA)

A Development Approval may be required.

For further details, refer to the Development Approvals Guidance on page 29.

Please speak to your installer and Council's Development Assessment staff (phone: (08) 8203 7185) to discuss planning and building requirements specific to your property.

## Other Considerations

Please ensure you have considered the following when deciding to replace your gas appliances with electric or solar powered alternatives:

1. Use a licensed electrical or gas contractor to install and remove your appliances when applicable.
2. Obtain all relevant approvals, including from the property landlord, body corporation, SA Power Network, and Council (Phone Development Assessment on (08) 8203 7185)



# Electric Vehicle Charging

## Description/Categories

### Electric Vehicle Charging Stations

#### 50% up to \$250 per bicycle charging station

#### 7 kW to <50 kW electric vehicle charging station(s):

- a. 50% up to \$1,000 per dedicated unidirectional (one way) charging station
- b. 25% up to \$2,000 per dedicated 'smart'\* charging station

\* Smart stations include those with demand management capabilities or two-way charging capabilities

### Electric Vehicle Charging Station Demand Management

- a. 25% up to \$1,000 for stand-alone system with basic demand control
- b. 50% up to \$10,000 for network-integrated system with advanced demand control including virtual power plant capabilities

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met
2. This rebate is available for the following property uses:
  - a. Small to Medium Enterprises
  - b. Multi-storey Commercial
3. Limit per category: maximum of one application per retailer electricity meter (National Meter Identifier – NMI). The application may include multiple electric vehicle chargers.
4. A demand management system must be controlling four or more electric vehicle chargers on a single NMI.
5. Software subscription and monitoring service fees are not eligible.

## Pre-commitments

Pre-commitments are available for all applications for either Electric Vehicle Charging Stations or Demand Management Systems.

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the available funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](https://www.cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Supporting system information and evidence of works
- Itemised receipt/s for the supply and installation of the system, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed work and supporting system information.
- Electrical Certificate(s) of Compliance (CoC)

If applicable, a copy of your:

- Embedded Generator Agreement (Vehicle to Grid chargers)
- Commonwealth Concession Card
- Written approval from your body corporation, landlord or equivalent
- Tenancy Agreement
- Decision Notification Form for Development Approvals (DA)

## Development Approval (DA)

A Development Approval may be required for public electric vehicle charging stations that are not incidental or ancillary to the approved use of the land.

Please speak to your installer and Council's Development Assessment staff (phone: (08) 8203 7185) to discuss planning and building requirements specific to your property.

## Other Considerations

Please ensure you have considered the following when deciding to install an Electric Vehicle Charger or demand management system:

Obtain all relevant approvals, including from the property landlord, body corporation, SA Power Network and Council (phone Development Assessment on (08) 8203 7185).

# Climate Active Certification



## Description/Categories

### Climate Active greenhouse gas inventory and audit

50% up to \$4,000 for a consultant to prepare a greenhouse gas emissions inventory and emissions reduction strategy

25% up to \$2,500 for a consultant to undertake a greenhouse gas inventory independent audit

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met
2. This rebate is available for the following:
  - a. Organisations
  - b. Buildings
  - c. Precincts
  - d. Events
3. Limit per category: Maximum of one application per twenty four (24) month period.
4. Only consultant service fees associated with an organisation, precinct, building or event seeking Climate Active carbon neutral certification, are eligible. For accredited consultants undertaking the process for their own organisation, precinct, building or event certification, evidence of time spent and hourly rate of the staff undertaking the assessment will be required.
5. It is recommended that a pre-commitment agreement be in place prior to submission of a Climate Active application for carbon neutral certification.
6. Organisations must have their primary registered business address (i.e. largest premise by number of staff) within the City of Adelaide.
7. Precincts, buildings, and events must be within the City of Adelaide.

## Pre-commitments

Pre-commitments are available for Climate Active Certification applications.

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the available funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](http://cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Itemised receipt/s for the supply of service, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed work and supporting system information.
- For accredited consultants undertaking the process themselves, evidence of time spent and hourly rate of the staff undertaking the assessment
- Supporting information about scope of services, evidence of completed works

## Development Approval (DA)

Development Approvals are not required for this incentive.

## Other Considerations

Please ensure you have considered the following when deciding to undertake a Climate Active Certification:

1. Familiarise yourself with the requirements for Climate Active Certification at [climateactive.org.au](http://climateactive.org.au)
2. Familiarise yourself with, and consider participating in, the Carbon Neutral Adelaide Partners Program. Further information can be found at [carbonneutraladelaide.com.au](http://carbonneutraladelaide.com.au)



# Performance Ratings



## Description/Categories

Building environmental ratings\* are eligible for 50% of the out-of-pocket expenses up to \$5,000.

Eligible categories are:

- Green Star
- EarthCheck
- Living Building
- Other

\* NABERS not funded

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met
2. This rebate is available for the following property uses:
  - a. Small to Medium Enterprises
  - b. Multi-storey Commercial
3. Limit per category:
  - a. Residential, business, non-profit community and sporting facilities – maximum of one application per rateable, rate exempt or rate rebated premises per twenty four (24) month period.
  - b. Landlords and body corporations – maximum one application per site record per twenty four (24) month period.
4. Eligible ratings include any rating scope and/or type offered by the Green Building Council of Australia (Green Star), EarthCheck, or the Living Future Institute Australia. Other certification schemes may be eligible at Council discretion.
5. The rating must be completed by an accredited assessor.
6. Only consultant service fees associated with an eligible rating are eligible. For accredited consultants undertaking the process for their own building, evidence of time spent and hourly rate of the staff undertaking the assessment will be required.
7. NABERS ratings are not eligible for this incentive.

## Pre-commitments

Pre-commitments are **required** for any ratings scheme not specifically listed above and are available for all Performance Ratings applications.

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the available funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](http://cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Itemised receipt/s for the supply of service, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed work and supporting system information.
- For accredited consultants undertaking the process themselves, evidence of time spent and hourly rate of the staff undertaking the assessment.
- Supporting information about scope of services, evidence of completed works.

## Development Approval (DA)

Development Approvals are not required for this incentive.

## Other Considerations

Please ensure you have considered the following when deciding to undertake a Performance Rating:

1. Familiarise yourself with the requirements of your chosen rating scheme.
  - a. GreenStar – [new.gbca.org.au](http://new.gbca.org.au)
  - b. EarthCheck – [earthcheck.org](http://earthcheck.org)
  - c. Living Building – [living-future.org.au](http://living-future.org.au)
2. Ensure your rating is undertaken by an accredited assessor for your chosen scheme.
3. For commercial office applicants, familiarise yourself with the CitySwitch program and it's NABERS discount for signatories – [cityswitch.net.au](http://cityswitch.net.au)



# Water Saving Devices



## Description/Categories

1. The purchase, installation and plumbing of a rainwater tank to an appliance or fixture for private use with a minimum total capacity of 2,000 litres is eligible for a rebate of 50% up to \$500.
2. The purchase, installation and plumbing of a rainwater tank to an appliance or fixture for use in common areas or multiple premises (e.g. strata/community building) with a minimum total capacity of 10,000 litres is eligible for a rebate of 50% up to \$5,000.
3. The purchase, installation and plumbing of a sub-meter, or the replacement of your existing SA Water meter, with a smart meter that has real-time digital capabilities is eligible for a rebate of 50% up to \$1,000.

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met
2. This rebate is available for the following property uses:
  - a. Small to Medium Enterprises
  - b. Multi-storey Commercial
3. Limit per category:
  - a. Residential, business, non-profit community and sporting facilities – maximum of one application per rateable, rate exempt or rate rebated premises.
  - b. Landlords and body corporations – maximum one application per site record.
  - c. The application may include a maximum of 20 digital water meters.
4. Single premise use rainwater tanks must be  $\geq$  2,000 litres total capacity and plumbed into a toilet, hot water service or washing machine.
5. Common area use rainwater tanks must be  $\geq$  10,000 litres total capacity and plumbed into a common laundry, public conveniences or a toilet or hot water service or washing machine in a negotiated number of dwellings.
6. Rainwater tanks installed for garden use alone are not eligible.
7. Digital water meters must have real-time digital capabilities and must be installed by a registered plumber.

8. Rebate for a digital water meter only covers costs associated with the purchase and installation of the device and does not cover any ongoing costs associated with the meters.

## Pre-commitments

Pre-commitments are available for: Tenants or Commonwealth Concession Card holders

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the available funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](https://cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Itemised receipt/s for the supply and installation of the system, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed work and supporting system information.
- Plumbing Certificate(s) of Compliance (CoC)

If applicable, a copy of your:

- Commonwealth Concession Card
- Written approval from your body corporation, landlord or equivalent
- Tenancy Agreement
- Decision Notification Form for Development Approvals (DA)

## Development Approval (DA)

A Development Approval may be required.

For further details, refer to the Development Approvals Guidance on page 29.

Please speak to your installer and Council's Development Assessment staff (phone: (08) 8203 7185) to discuss planning and building requirements specific to your property.

## Other Considerations

Please ensure you have considered the following when deciding to install a water saving device:

1. Use a licensed installer.
2. Obtain all relevant approvals, including from the property landlord, body corporation, SA Water and Council (phone Development Assessment on (08) 8203 7185).
3. If considering a smart water meter not supplied by SA Water, please be aware that:
  - a. Smart meters connect to and in some cases, replace the existing water meter on your property. Your property's existing water meter is owned and maintained by SA Water. You will need to contact SA Water if you would like to connect your own smart meter.
  - b. To help you, SA Water will provide and install an intermediary device which you can connect to. A fee applies for this installation, which SA Water can quote you. The fee will depend on the model of the existing water meter and the location of your property.
  - c. All third party meter options are subject to SA Water terms and conditions. Find out more at [sawater.com.au](http://sawater.com.au)

# Commercial Green Waste Diversion



## Description/Categories

Commercial rapid composters, commercial dehydrators or similar systems to divert green waste from landfill are eligible for 50% of the out-of-pocket expenses related to the outright purchase or the first 12-months of a rental agreement up to \$5,000.

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met
2. This rebate is available for the following property uses:
  - a. Small to Medium Enterprises
  - b. Multi-storey Commercial
3. Limit per category: maximum of one application per rateable, rate exempt or rate rebated premises.
4. A trade waste application may be required from SA Water to operate a commercial composter, dehydrator, or similar system on site if the system dispels wastewater to the sewer network. Applicants must contact SA Water's Trade Waste Officer on (08) 7424 1336 during business hours to discuss the specifics of their chosen system. The name of the officer and date of contact must be included in the application and, if required, a copy of an approved trade waste application must be provided.
5. A clear statement affirming the landfill avoidance strategy to be employed must be included as part of the application. This could include:
  - a. Privately Contracted Green Waste Removal Service
  - b. Providing green waste to community garden
6. If the chosen landfill avoidance strategy is a privately contracted Green Waste Removal Service, evidence of organic waste services from a licensed waste contractor over a consecutive period of two months must be provided. Billing invoices from a licensed waste operator must be presented, and the billing period must not overlap.
7. Organic waste bins must be stored in compliance with the City of Adelaide Waste Management by-laws 2018. A copy of these by-laws can be found [here](#).
8. If an individual business is applying, waste must be managed by that business and not by a building manager or landlord.

9. Rebates only cover costs related to the out-right purchase or the first twelve (12) months of a rental agreement. It will not cover maintenance or other costs associated with running the system.
10. When systems are acquired under a rental agreement, a copy of the rental agreement must be provided as part of the application.

## Pre-commitments

Pre-commitments are **required** for any commercial green waste diversion application.

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the available funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](http://cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Itemised receipt/s for the supply and installation of the system, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed work and supporting system information.
- The manufacturer's technical specifications for the system being installed
- Evidence of landfill avoidance strategy
- Name of SA Water Trade Waste Officer and date of contact

If applicable, a copy of your:

- SA Water trade waste application approval
- Rental Agreement for the system
- Written approval from your body corporation, landlord or equivalent
- Tenancy Agreement
- Decision Notification Form for Development Approvals (DA)

## Development Approval (DA)

Development Approval should not be required for this installation.

However, please speak to your installer and Council's Development Assessment staff (phone: (08) 8203 7185) to discuss planning and building requirements specific to your property if there is any uncertainty.

## Other Considerations

Please ensure you have considered the following when deciding to install a commercial composter, dehydrator or similar system:

1. Obtain all relevant approvals, including from the property landlord, body corporation, SA Water and Council (phone Development Assessment on (08) 8203 7185).
2. For cafés interested in doing more to reduce waste, register for free with Responsible Cafés:  
[cityofadelaide.com.au/business/support-resources/waste-recycling-for-business/responsible-cafes](https://cityofadelaide.com.au/business/support-resources/waste-recycling-for-business/responsible-cafes)

# Business Sustainability Training Support



## Description/Categories

Multi-session training courses designed to build small to medium business capacity to improve sustainability and/or reduce emissions are eligible for 50% of the course fee up to \$200.

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met
2. This rebate is available for the following property uses: Small to Medium Enterprises
3. Limit per category: maximum of two applications for individuals per organisation per twelve (12) month period.
4. Courses must meet the following conditions to be eligible:
  - a. Cover one or more topics related to sustainable business operations or climate change literacy
  - b. Completed over two or more sessions
  - c. Builds internal capacity to improve sustainability and/or reduce emissions for the business' operations
5. This rebate will not cover the cost to attend conferences, trade shows or award ceremonies.
6. This rebate will not cover the cost of overseas, interstate or intrastate travel expenses.

## Pre-commitments

Pre-commitments are **required** for any Business Sustainability Training Support application.

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the available funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](http://cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application.

For Pre-commitment:

- Quote/s for proposed course outlining full cost and any other discounts or grants to be applied.
- Supporting information about scope of course.

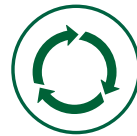
For Final Payment:

- Itemised receipt/s for the course completion, demonstrating full payment, discounts, or other grants.

## Development Approval (DA)

Development Approvals are not required for this incentive.

# Food Organics Collection Service



## Description/Categories

Use of food organics collection services are eligible for two-months of out-of-pocket expenses up to \$400.

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This rebate is available for the following property uses:
  - a. Small to Medium Enterprises.
  - b. Multi-storey Commercial.
3. Limit per category:
  - a. Business, non-profit community sporting facilities – maximum of one application per rateable, rate exempt or rate rebated premise.
  - b. Landlord, building owners, and body corporations – maximum of one application per site record.
3. Billing invoices from a licensed waste operator must be presented, and the billing period must not overlap.
4. Food organics waste bins must be stored in compliance with the [City of Adelaide Waste Management by-laws 2018](#).
5. If an individual business is applying, waste must be managed by that business and not by a building manager or landlord.
6. A copy of the food organics contract agreement must be provided as part of the application. Food organics costings must be distinguished from other waste streams.
7. Any residual value is forfeited.
8. Limited supply available.

## Pre-commitments

Pre-commitments are available for all applications for the food organics collection service rebate.

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the available funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](http://cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Itemised receipt/s for two consecutive months from a licensed food organics collection operator, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed collection services and supporting information.

If applicable, a copy of your:

- Written approval from your body corporation, landlord or equivalent
- Tenancy Agreement

## Development Approval (DA)

Development Approvals are not required for this incentive.

## Other Considerations

Please ensure you have considered the following when deciding to use a food organics collection service:

1. Use a licensed food organics waste contractor.
2. Ensure that you have the storage space for the food organics bin/tub and have considered educational material for correct use.
3. Obtain all relevant approvals, including from the property landlord, and body corporation.
4. For café's interested in doing more to reduce waste, register for free with [Responsible Cafés](#).

# Hardwaste Collection – Making Space for Resource Recovery



## Description/Categories

Use of a private waste contractor to remove unwanted materials in storage area to increase space for resource recovery items (e.g. bins, reusable containers) are eligible for 50% of the one-off hard waste collection cost up to \$400.

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
3. This rebate is available for the following property uses:
  - a. Small to Medium Enterprises.
  - b. Multi-storey Commercial.
3. Limit per category:
  - a. Business, non-profit community sporting facilities – maximum of one application per rateable, rate exempt or rate rebated premise.
  - b. Landlord, building owners, and body corporations – maximum of one application per site record.
4. Billing invoices from a licensed waste operator must be presented.
5. If an individual business is applying, hard waste must be owned and managed by that business and not by a building manager or landlord.
6. Evidence must be provided to show how space recovered through hard waste pickup will be used for resource recovery/reusable systems. Site visit may occur to ensure storage space setup matches evidence provided.

## Pre-commitments

Pre-commitments are **required** for the hard waste rebate application.

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](https://www.cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Itemised receipt for the one-off hard waste collection service, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed collection services and supporting information.
- Simple diagram noting how space recovered through hard waste pickup will be used for resource recovery/reusable systems.
- Photos demonstrating how the improved space is used for resource recovery/reusable systems after the hard waste pickup is complete.

If applicable, a copy of your:

- Written approval from your body corporation, landlord or equivalent.

## Development Approval (DA)

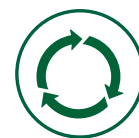
Development Approvals are not required for this incentive.

## Other Considerations

Please ensure you have considered the following when deciding to complete a hard waste pickup:

1. Use a licensed private waste contractor.
2. Obtain all relevant approvals, including from the property landlord, and body corporation.
3. Consider donating gently-used items to a local thrift store or not-for-profit organisation.

# Suppliers of Reusable Delivery Transport Containers



## Description/Categories

Use of suppliers that provide goods in reusable delivery containers (i.e., reusable plastic crates) are eligible for up to 50% of cost to a maximum of \$500 over a consecutive period of two months.

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This rebate is available for the Small to Medium Enterprises.
3. Limit per category:
  - a. Business, non-profit community sporting facilities – maximum of one application per rateable, rate exempt or rate rebated premise.
  - b. Landlord, building owners, and body corporations – maximum of one application per site record.
4. Evidence of reusable transport containers (e.g., reusable crates, kegs) used by supplier must be provided (swap system).
5. Beer kegs, pallets, bakery crates, large drums/tanks and milk crates are not eligible for this rebate.
6. Billing invoices over a consecutive two-month period from a supplier must be presented, and the billing period must not overlap.
7. The rebate applicant must be receiving supplies transported with reusable delivery containers. Supplier can be located outside the CoA as long as the recipient of this rebate is located within the Adelaide CBD or North Adelaide. The rebate cannot be used by a supplier to replenish their existing stock of reusable containers.

## Pre-commitments

Pre-commitments are **required** for any reusable transport containers application.

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](https://cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Itemised receipt/s for the supply of goods within reusable transport containers, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed collection services and supporting information.
- Photos demonstrating use of reusable transport containers.

## Development Approval (DA)

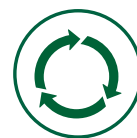
Development Approvals are not required for this incentive.

## Other Considerations

Please ensure you have considered the following when deciding to receive goods in reusable transport containers:

1. Ensure that you have the storage space to stage reusable containers that will need to be collected by the supplier.
2. Obtain all relevant approvals, including from the property landlord, and body corporation.





# Initial Purchase of Reusable Delivery Transport Containers

## Description/Categories

Initial purchase of reusable transport containers (e.g., collapsible reusable crates, kegs) are eligible for 50% of out-of-pocket expenses up to \$10,000.

The purpose of this incentive is to encourage businesses to find new ways to minimise their single-use packaging (i.e., cardboard) for the back of house deliveries (e.g. fresh produce).

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This rebate is available for the Small to Medium Enterprises.
3. Limit per category:
  - a. Business, non-profit community sporting facilities – maximum of one application per rateable, rate exempt or rate rebated premise.
  - b. Landlord, building owners, and body corporation
4. Evidence of reusable transport containers (e.g., reusable crates, kegs) purchased must be provided.
5. Beer kegs, milk crates, bakery crates, large drums/tanks, and pallets are not eligible for this rebate.
6. The rebate applicant must be either a CoA business receiving supplies transported with the purchased reusable delivery containers or be a CoA business transporting products with purchased reusable containers (swap system).
7. Reusable transport containers must be made with at least 50% recycled material. Reusable containers must comply with SA Health and Transport standards.
8. The rebate cannot be used by a supplier to replenish their existing stock of reusable containers.

## Pre-commitments

Pre-commitments are **required** for any reusable transport containers application.

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](https://cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Itemised receipt/s for the initial purchase of reusable transport containers, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed collection services and supporting information.
- Agreement between business receiving goods and supplier noting the use/reuse of containers. Either the supplier or business receiving the materials must be located within the City of Adelaide.
- Photos demonstrating use of reusable transport containers provided by supplier.

## Development Approval (DA)

Development Approvals are not required for this incentive.

## Other Considerations

Please ensure you have considered the following when deciding to purchase and/or receive goods in reusable transport containers:

1. Ensure that you have the storage space to stage reusable containers that will need to be collected by the supplier.
2. Obtain all relevant approvals, including from the property landlord, and body corporation.
3. More information on food safety can be found here: [Food safety | City of Adelaide](#)

# Commercial Dishwasher



## Description/Categories

Purchase of a commercial dishwasher to support reusable container use is eligible for 50% of the out-of-pocket costs up to \$7,000.

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This rebate is available for the following property uses:
  - a. Small to Medium Enterprises.
  - b. Multi-storey Commercial.
3. Limit per category:
  - a. Business, non-profit community sporting facilities – maximum of one application per rateable, rate exempt or rate rebated premise.
  - b. Landlord, building owners, and body corporation
4. Dishwasher must be used to improve reusable systems.
5. Applicant must provide details on how the dishwasher will improve reuse systems.
6. Dishwasher must have high energy star rating.

## Pre-commitments

Pre-commitments are **required** for any commercial dishwasher applications.

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](http://cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Itemised receipt/s for the supply and installation of the system, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed work and supporting system information.

- Electrical Certificate(s) of Compliance (CoC)
- Photos demonstrating installation of eligible appliances.
- The manufacturer's technical specifications for appliances being installed
- Details on how the dishwasher will help improve reusable use systems.

If applicable, a copy of your:

- Written approval from your body corporation, landlord or equivalent
- Tenancy Agreement
- Gas and Plumbing Certificate(s) of Compliance (CoC)

## Development Approval (DA)

A Development Approval may be required for this incentive.

Please speak to your installer and Council's Development Assessment staff (phone: (08) 8203 7185) to discuss planning and building requirements specific to your property.

## Other Considerations

Please ensure you have considered the following:

1. Use a licensed electrical or gas contractor to install and remove your appliances when applicable.
2. Obtain all relevant approvals, including from the property landlord, body corporation, SA Power Network, and Council.

# Indoor Sorting Bins



## Description/Categories

Purchase of indoor resource recovery sorting bins and educational signage are eligible for 50% of the out-of-pocket expenses up to \$5,000.

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This rebate is available for the following property uses:
  - a. Small to Medium Enterprises.
  - b. Multi-storey Commercial.
3. Limit per category:
  - a. Business, non-profit community sporting facilities – maximum of one application per rateable, rate exempt or rate rebated premise.
  - b. Landlord, building owners, and body corporation
4. Indoor bins must match existing back-of-house bin collection services. Eligible streams include food organics, 10c containers, co-mingled recycling, paper and cardboard, electronic waste and batteries. Bins for materials processed as alternative fuel will not be eligible for this rebate.
5. Bin colours must match the National Australian standard (e.g. green/FOGO, yellow/co-mingled recycling, blue/paper and cardboard).

## Pre-commitments

Pre-commitments are available for any indoor bins and educational signage application.

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](https://cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Itemised receipt/s for the supply of indoor bins/signage, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed collection services and supporting information.
- Photos demonstrating use of indoor bins
- Photos of back-of-house bulk bins/wheelie bins that match the purchased indoor bins.

## Development Approval (DA)

Development Approvals are not required for this incentive.

## Other Considerations

Please ensure you have considered the following when deciding to purchase indoor bins and education signage.

1. Obtain all relevant approvals, including from the property landlord, and body corporation.
2. Discuss the new indoor bins with your facility manager and cleaning staff to ensure the bins are emptied and sorted correctly.



# Reusable Takeaway Container Supplier

## Description/Categories

Purchase or subscription of reusable takeaway containers/coffee cups are eligible for 50% of the out-of-pocket costs up to \$3,000 over a consecutive period of three months.

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This rebate is available for the following property uses:
  - a. Small to Medium Enterprises.
  - b. Multi-storey Commercial.
3. Limit per category:
  - a. Business, non-profit community sporting facilities – maximum of one application per rateable, rate exempt or rate rebated premise.
  - b. Landlord, building owners, and body corporation
4. Billing invoices over a consecutive three-month period from a supplier must be presented, and the billing period must not overlap.
5. The rebate applicant must be for providing reusable coffee cups or takeaway containers to customers or tenants (swap system).
6. Rebate cannot be used to replace existing crockery/cutlery.

## Pre-commitments

Pre-commitments are available for any reusable takeaway container supplier application.

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on [cityofadelaide.com.au/sustainability-incentives](https://cityofadelaide.com.au/sustainability-incentives)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Itemised receipt/s for the supply or subscription of reusable takeaway coffee cups or containers, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed collection services and supporting information.
- Photos demonstrating use of reusable takeaway containers.

## Development Approval (DA)

Development Approvals are not required for this incentive.

## Other Considerations

Please ensure you have considered the following when deciding to purchase or subscribe to a takeaway container supplier.

1. Ensure that you have the storage space to stage reusable containers.
2. Obtain all relevant approvals, including from the property landlord, and body corporation.
3. Ensure that your premise has the capacity to wash containers if applicable, including potential arrangement with cleaning staff.

# Active Transportation



## Description/Categories

### E-bikes:

- a. 20% up to \$500 for the purchase of an e-bike for staff commuting or fleet use.
- b. 20% up to \$1,000 for the purchase of an e-bike conversion kit

### Cargo bikes:

20% up to \$1,000 for the purchase of a Cargo Bike for fleet use

### Bike Parking Racks:

20% up to \$200 for the purchase of bike parking racks for staff or visitors

## Rebate Specific Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met
2. These rebates are available for the following property uses:
  - a. Small to Medium Enterprise
  - b. Multi-storey Commercial
3. Limit per category:
  - a. Eligible Residential, Business, Community and Sporting Premises – maximum of one application per rateable, rate exempt or rate rebated premise.
  - b. Building Owners, Community Corporations and Body Corporates – maximum of one application per site record. An application may include up to two bikes.
4. Bike parking racks must support the parking of a minimum of three (3) bikes.
5. Purchases must be from a South Australian business

## Pre-commitments

Pre-commitments are available for: Tenants or Commonwealth Concession Card holders

Pre-commitments are subject to funding availability at the time of application and will not be offered once 75% of the Sustainability Incentives Scheme's (the Scheme) funding has been allocated.

For more information on pre-commitments, refer to the separate Pre-commitments Procedure document available on request from [incentives@cityofadelaide.com.au](mailto:incentives@cityofadelaide.com.au)

## Supporting Documentation

Please ensure you have the following documentation available to attach to your application:

- Itemised receipt/s for the supply and installation of the system, demonstrating full payment, discounts, or other grants, OR for pre-commitments, quote/s for proposed work and supporting information.
- Receipt must demonstrate that the business the bikes or racks were procured from is based in South Australia

If applicable, a copy of your:

- Commonwealth Concession Card
- Written approval from your body corporation, landlord or equivalent
- Tenancy Agreement
- Decision Notification Form for Development Approvals (DA)

## Development Approval (DA)

Development Approval should not be required for this installation.

However, please speak to your installer and Council's Development Assessment staff (phone: (08) 8203 7185) to discuss planning and building requirements specific to your property if there is any uncertainty.

## Other Considerations

Please ensure you have considered the following when deciding to purchase a new e-bike, cargo bike, or bike parking rack:

1. All bikes must be used in accordance with South Australian Road rules: [sa.gov.au/topics/driving-and-transport/cycling](http://sa.gov.au/topics/driving-and-transport/cycling)
2. The suitability of any bike for your individual business requirements. The bike should be suitable for regular use for commuting and/or transporting goods.

# Development Approval (DA) Guidance

Please speak to your installer and Council's Development Assessment staff (phone: (08) 8203 7185) to discuss planning and building requirements specific to your property.

A Development Approval will be required for:

1. Any solar PV system, hot water system, or rainwater tank on a State Heritage listed place.
2. Any solar PV system, hot water system, or rainwater tank on a Local Heritage listed place and/or in a Historic Area Overlay of the Planning and Design Code where the system can be seen by a person standing at ground level on a public street.
3. Installation of a solar PV system with a total weight exceeding 100kg on the roof of a building, unless all of the below are met:
  - a. The weight load does not exceed 100kg at any one point of attachment to the roof
  - b. The panels (and associated components) are not overhanging any part of the roof
  - c. The underside of the panels are no more than 100 mm above the surface of the roof at any one point.
4. Any solar PV system installed by an installer not recognised by the Minister (i.e. not a Clean Energy Council (CEC) Accredited Designer and Installer of Solar PV systems).
5. Any water storage tank that is on the roof or at roof height.
6. Installation of a rainwater tank (and other supporting structure) with:
  - a. Total floor area exceeding 10 square meters
  - b. Not located wholly above the ground
  - c. With any part higher than four meters above the natural surface of the ground.

## For Solar and Energy Storage System Installations

It is important your installer has valid Clean Energy Council Accreditation.

Check your installer has valid CEC Accreditation within South Australia (SA) here: [cleanenergycouncil.org.au/consumers/buying-solar/find-an-installer](https://cleanenergycouncil.org.au/consumers/buying-solar/find-an-installer)

If CEC training was obtained outside of SA, their Australian Institute of Building Surveyors (AIBS) South Australian Supplementary Training for Solar Photovoltaic installations number will need to be provided in addition to the CEC number.

# Glossary of Terms

**Certificate of Compliance:** A document provided by a Regulator certifying that work has been performed in accordance with a relevant regulation, standard or guidance.

**Clean Energy Council (CEC):** The peak body for the clean energy industry in Australia.

**City of Adelaide Municipal Area:** The municipal boundary of the City of Adelaide is defined as properties within the postcodes 5000/5006.

**Commonwealth Concession Card Holder:** An individual who has a Commonwealth-issued Health Care Card or Pensioner Concession Card.

**Development Approval:** The process of acquiring the necessary consents to proceed with development of land, buildings and infrastructure. You can contact our Development Approval Team on (08) 8203 7185.

**Electrification:** The transition from fuel burning appliances to all-electric or solar powered appliances.

**Embedded Network:** Private electricity networks that serve multiple premises. The owner is then responsible for the purchase and on selling of energy to the multiple premises.

**Energy Efficiency:** The use of less energy to perform the same task or produce the same result.

**Energy Efficient:** Above average energy efficiency compared to equivalent equipment available.

**Innovative:** A new or uncommon technology, or a new application of a proven technology.

**Like-for-like Replacement:** Replacing an appliance with another that is of the same asset category, size and basic configuration.

**Maintenance:** All actions necessary for retaining an asset as near as practicable to an appropriate service condition, including regular ongoing day-to-day work necessary to keep assets operating, excluding rehabilitation or renewal.

**Measurable Impact:** A measurable impact is defined as meeting one or more of the following criteria:

1. Electrification with an energy efficient replacement
2. A half star improvement in NABERS or Greenstar rating
3. An energy efficiency improvement of more than 10%

**National Meter Identifier (NMI):** A unique 10 or 11-digit number used to identify every electricity network connection point in Australia.

**Project Completion:** When an appliance is installed, or a course/assessment is finalised.

**Renewal:** Activities that restore, rehabilitates, replaces an existing asset to its original capacity.

**Small to Medium Enterprise/Business:** A business with up to 200 employees based on headcount not FTE.