**Recreation and Sport Grants Budget Template – Categories 2 & 3 Programs & Events**

### Year 1

| **INCOME** | **$ Value** |  | **EXPENDITURE** | **$ Value** |
| --- | --- | --- | --- | --- |
| **Grants / Donations** |  | **Wages / Associated Costs** |  |
| Adelaide City Council\* | TBA | Wages |  |
| Applicants Cash |  | Training for volunteers |  |
| Applicant In-Kind |  | Administration |  |
| Partner/ Other Cash $ |  | Accounting / Audit |  |
| Partner/Other In-Kind |  | Facilitation / Performer Fees |  |
|  |  | Other - detail |  |
| **Other Income** |  | **Hire Fees** |  |
| Participant Fees |  | Facilities |  |
| Donations |  | Security |  |
|  |  | Catering |  |
|  |  | Marquees |  |
|  |  | Additional Equipment - detail |  |
|  |  | **Marketing & Promotion** |  |
|  |  | Radio |  |
|  |  | Printing |  |
|  |  | Posters / Fliers |  |
|  |  | Postage |  |
|  |  | Other - detail |  |
|  |  | **Insurances** |  |
|  |  | Public Liability Insurance |  |
|  |  | Personal Accident Insurance for volunteers |  |
|  |  | Player/Participant Insurance |  |
|  |  | **Council Fees** |  |
|  |  | Waste |  |
|  |  | Park Land’s fees |  |
|  |  | Services |  |
|  |  | Approvals/Permits (e.g. DA) |  |
|  |  | Road closure |  |
|  |  | **Miscellaneous** |  |
|  |  | Transport |  |
|  |  | Equipment/Materials |  |
|  |  | Designs plans |  |
|  |  | Program equipment |  |
| **Total Income – Year 1** |  | **Total Expenditure – Year 1** |  |

### Year 2

| **INCOME** | **$ Value** |  | **EXPENDITURE** | **$ Value** |
| --- | --- | --- | --- | --- |
| **Grants / Donations** |  | **Wages / Associated Costs** |  |
| Adelaide City Council\* | TBA | Wages |  |
| Applicants Cash |  | Training for volunteers |  |
| Applicant In-Kind |  | Administration |  |
| Other Cash $ |  | Accounting / Audit |  |
| Other In-Kind |  | Facilitation / Performer Fees |  |
|  |  | Other - detail |  |
| **Other Income** |  | **Hire Fees** |  |
| Participant Fees |  | Facilities |  |
| Donations |  | Security |  |
|  |  | Catering |  |
|  |  | Marquees |  |
|  |  | Additional Equipment - detail |  |
|  |  | **Marketing & Promotion** |  |
|  |  | Radio |  |
|  |  | Printing |  |
|  |  | Posters / Fliers |  |
|  |  | Postage |  |
|  |  | Other - detail |  |
|  |  | **Insurances** |  |
|  |  | Public Liability Insurance |  |
|  |  | Personal Accident Insurance for volunteers |  |
|  |  | Player/Participant Insurance |  |
|  |  | **Council Fees** |  |
|  |  | Waste |  |
|  |  | Park Land’s fees |  |
|  |  | Services |  |
|  |  | Approvals/Permits (e.g. DA) |  |
|  |  | Road closure |  |
|  |  | **Miscellaneous** |  |
|  |  | Transport |  |
|  |  | Equipment/Materials |  |
|  |  | Designs plans |  |
|  |  | Program equipment |  |
| **Total Income – Year 2** |  | **Total Expenditure – Year 2** |  |

### Year 3

| **INCOME** | **$ Value** |  | **EXPENDITURE** | **$ Value** |
| --- | --- | --- | --- | --- |
| **Grants / Donations** |  | **Wages / Associated Costs** |  |
| Adelaide City Council\* | TBA | Wages |  |
| Applicants Cash |  | Training for volunteers |  |
| Applicant In-Kind |  | Administration |  |
| Other Cash $ |  | Accounting / Audit |  |
| Other In-Kind |  | Facilitation / Performer Fees |  |
|  |  | Other - detail |  |
| **Other Income** |  | **Hire Fees** |  |
| Participant Fees |  | Facilities |  |
| Donations |  | Security |  |
|  |  | Catering |  |
|  |  | Marquees |  |
|  |  | Additional Equipment - detail |  |
|  |  | **Marketing & Promotion** |  |
|  |  | Radio |  |
|  |  | Printing |  |
|  |  | Posters / Fliers |  |
|  |  | Postage |  |
|  |  | Other - detail |  |
|  |  | **Insurances** |  |
|  |  | Public Liability Insurance |  |
|  |  | Personal Accident Insurance for volunteers |  |
|  |  | Player/Participant Insurance |  |
|  |  | **Council Fees** |  |
|  |  | Waste |  |
|  |  | Park Land’s fees |  |
|  |  | Services |  |
|  |  | Approvals/Permits (e.g. DA) |  |
|  |  | Road closure |  |
|  |  | **Miscellaneous** |  |
|  |  | Transport |  |
|  |  | Equipment/Materials |  |
|  |  | Designs plans |  |
|  |  | Program equipment |  |
| **Total Income – Year 3** |  | **Total Expenditure – Year 3** |  |