

Helicopter Landings Operating Guideline

28 July 2021

administration

PARENT DOCUMENT: [Temporary Use of Public Space Policy](#)

PURPOSE

The City of Adelaide encourage and invite applications that are creative, safe, and complementary to the location in which they take place. This guideline implements Council's [Temporary Use of Public Space Policy](#) and the principles which guide our approach to how public space can be used and activated for business purposes.

This Operating Guideline provides direction for the way parklands are occupied in relation to helicopter landings in Adelaide.

OPERATION

Locations

The ideal locations for helicopter landings are Victoria Park/Pakapakanthi – Park 16 and Carriageway Park/Tuthangga – Park 17 as there is minimal impact to residents, other Parkland users, sports licence holders and events.

If you are interested in using another park, please contact Council to determine whether there are any events or sports licence holders who use the area regularly. Where applicable, you will be instructed to contact licensees for their consent before a permit for a helicopter landing can be issued to land within their licenced area.

General Information

A maximum of six helicopter landings per year can be approved for any one company. The reason for this cap is to:

- Maintain the primary use of the Park Lands and allow the community access
- Minimise the level of disruptive noise for local residents
- Protect the biodiversity and condition of the parklands overall.

The City of Adelaide Park Lands are located within Adelaide Controlled Airspace and it is a condition when operating under a permit that two-way communications with Adelaide Air Traffic Control be established and maintained whilst on the ground.

Wherever practicable, impacts to local stakeholders, public transport services and infrastructure must be mitigated by either altering the proposed time/day of works, or the way in which the site is set up. The specifications and requirements in this guide should be considered in addition to any statutory obligations relevant to the helicopter landing or persons conducting the activity.

Applying for a Helicopter Landing Permit

To perform a helicopter landing from a public space, you must apply for a permit by providing the following:

A completed [online](#) application form to include:

- Dates and specific times for each proposed landing

- Contact details of the pilot
- Registration, make and model of the aircraft
- Approval from the Civil Aviation Safety Authority for the proposed landing
- If applicable, consent from the lease holder of the Parklands to use the proposed location for a helicopter landing site.
- Certificate of currency for public liability insurance to the amount of \$20 million noting City of Adelaide as an interested party
- Traffic management plan or site map detailing:
 - How you plan to safely manage members of the public using the parklands around the landing site (including the number of and positioning of spotters)
 - The location for the landing site (showing the exact area)
 - The total square meterage of the area to be occupied
- Notification and/or consultation with impacted stakeholders which may include:
 - Sporting license holders
 - Nearby residents or businesses
- Risk assessment plan (if not using Victoria Park/Pakapakanthi - Park 16 and Carriageway Park/Tuthangga - Park 17) to demonstrate:
 - The area is large enough to accommodate the helicopter landing and provide additional safety areas to provide effective pedestrian management
 - An obstacle free approach and departure gradients to provide safe helicopter operation into and out of the site under all conditions
 - This will only be used for day operations under helicopter visual meteorological conditions
 - Safety procedures for the safe loading and unloading at the helicopter landing site
 - Operational factors to be considered prior to using a helicopter landing site
 - The helicopter landing site is clear of all objects
 - No personal will be within 30 metres of the hovering helicopter, other than essential operator crew
 - All persons in the vicinity of this activity are to be kept at a safe distance (at least 30 to 50 metres away) whilst the helicopter is on the Parklands

OTHER USEFUL DOCUMENTS

Related documents

- [Temporary Use of Public Space Policy](#)

Relevant legislation

- Civil Aviation Regulations 1988
- Guidelines for the establishment and operation of onshore helicopter landing sites, Civil Aviation Advisory Publication CAAP 92-2(2)
- A basic Helicopter Landing Site (Section 7.1.3)
- Air Navigation (Aircraft Noise) Regulations 2018

- Australian Standards Manual of Uniform Traffic Control Devices 2009, 1742.3
- *Work Health and Safety Act 2012*
- Work Health and Safety Regulations 2012
- *Disability Discrimination Act 1992*
- *Environmental Protection Act (EPA) 1993*
- Section 200, *Local Government Act 1999 (SA)*
- By-Law No.1 – Permits & Penalties
- By-Law No.3 – Local Government Land
- By-Law No.4 – Roads

GLOSSARY

Throughout this document, the below terms have been used and are defined as:

Business Purposes: Persons, partnership, organisations or corporations engaged in activity that benefits them.

Helicopter landing site: an area of land or water, or an area on a structure on land, intended for use wholly or partly for the arrival or departure of helicopters.

Risk Assessment Plan: A plan that outlines the risks involved with the proposed helicopter landing and demonstrates how these risks are best avoided or dealt with.

ADMINISTRATIVE

As part of Council's commitment to deliver the City of Adelaide Strategic Plan, services to the community and the provision of transparent information, all policy documents are reviewed as per legislative requirements or when there is no such provision a risk assessment approach is taken to guide the review timeframe.

This Policy document will be reviewed every **3** years unless legislative or operational change occurs beforehand. The next review is required in **2024**.

Review history:

Trim Reference	Authorising Body	Date/ Decision ID	Description of Edits
ACC2021/47069	CEO	28/7/2021	Newly created guideline approved by Administration following a review of permits.

Contact:

For further information contact the Regulatory Services Program

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