

Park Lands Wedding Ceremonies

Conditions of Hire – 2018-2019

General

Adelaide's Park Lands are a great location for a variety of events including wedding ceremonies. A map of the Park Lands is available to view at:

<https://www.cityofadelaide.com.au/city-business/business-support/city-spaces-and-venues-for-hire/weddings-in-the-adelaide-park-lands/>

- No deposit is required when the application is received. Full payment of the site fee is required within 8 weeks of confirmation of the booking.
- The submission of an application form does not imply the booking is confirmed. This is a registration of interest only.
- By signing the Park Lands Wedding Ceremony Booking Application Form, the Applicant states they have read and understood the Park Lands Weddings Ceremony Conditions of Hire and agrees to comply with all conditions set out therein.
- Bookings are subject to availability and City of Adelaide's Events in the Park Lands Policy and Standard Operating Procedures.
- Please note that annual and major events and public projects take precedence for Park Lands over wedding ceremonies.

Definitions

- The 'Applicant' means the event organiser or person undertaking the booking of the Park Lands.
- 'COA' means the Corporation of the City of Adelaide.
- The 'Council' means the elected members of City of Adelaide.
- 'Event Management' means the events team at COA.
- The 'Event Consultant' means the COA staff member who is allocated to assist with booking of the Park Lands.

Selection of Wedding Site

It is recommended that two wedding sites are selected in case the first choice is not available.

COA reserves the right to relocate or cancel a confirmed wedding ceremony to an alternate venue in the Park Lands should it be deemed necessary.

Event Sites

Ceremonies must only take place in those Park Land areas approved by COA and, unless otherwise approved, must not interfere with pedestrian flow, public amenities, local businesses or residents. No specific area is to be closed for private use.

Event Equipment Suppliers Insurance

The equipment suppliers shall have and maintain for the period of the event booking, a policy of insurance against risks to the public in relation to the event. Depending on the equipment supplied for the ceremony the Applicant may be asked to supply a copy of suppliers Public Liability Insurance Certificate of Currency, minimum \$20 million, noting the event and City of Adelaide as an interested party prior to the event date.

Refund and Wet Weather Policy

Please be aware refunds cannot be made in the event of inclement weather or cancellation of the ceremony. Alteration of the booking to another date can be requested.

Cleaning and Remediation

The area is to be left in a clean and tidy condition to the satisfaction of COA.

Confetti & rice is not permitted as it is classified as litter (Litter Control Provisions under the Local Government Act). Rose petals are permitted in lieu of confetti and must be cleaned up after the event.

Vehicle Access

No vehicle is permitted to be driven on the Park Lands, other than on designated roads, or parked on the Park Lands other than in the designated local car parking area.

Special access arrangements for vintage cars or horse and cart may be considered upon request to Event Management.

Guests should be made aware that vehicles that are illegally parked on the Park Lands will be subject to an infringement notice.

Liquor

Casual consumption of alcohol for a toast is permitted if it is outside of declared Dry Area times. If service is provided by a caterer a liquor licence is required.

Equipment

COA does not provide hire equipment for wedding ceremonies (i.e. PA systems, chairs, red carpet etc.). The provision of all equipment required for a ceremony is the responsibility of the Applicant and all costs must be borne by the Applicant. Set up and pack down of all equipment within the allocated time is to be undertaken by the Applicant, at the Applicant's expense.

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The Applicant is responsible for all property, equipment, decorations and materials associated with the ceremony. COA will not accept any responsibility for damage or loss prior to, during or after the ceremony.

Weighted marquees are permissible and COA will need to be notified if any infrastructure will be placed on the Park Lands for all Wedding Ceremonies.

Live Music and PA Systems

Acoustic instruments and battery-operated PA Systems are permitted in the Park Lands, provided sound levels are kept to a level that does not disturb others.

Unforeseen Circumstances

If, due to unforeseen circumstances, the Park/ Gardens are affected (i.e. storm damage, mechanical failures and vandalism etc.), COA will not be held responsible for any inconvenience caused.

Observance of Statutes and Other Instructions

The organiser shall comply with and give all notices required by any relevant Act of Parliament, ordinances, regulations or COA's by-laws.

Any instruction or request issued by COA, SA Police or State Emergency Services must be complied with.

Booking Arrangements

If you wish to hold your wedding ceremony in the Adelaide Park Lands, please complete the Park Lands Wedding Booking Form and forward to:

City of Adelaide – Minor Events, Business Centre
GPO Box 2252
ADELAIDE SA 5001
Phone: (08) 8203 7203
Fax: (08) 8203 7575
Email: events@cityofadelaide.com.au

Please allow 10 working days for a response from Event Management.

Site Fees

Site fees are based on the location in the parks, size of the site and seasonality. Site fees must be paid in full prior to confirmation of the booking. Wedding ceremony bookings are generally for a maximum 3 hour period.

Seasons:

Summer = 1 October – 30 April

Winter = 1 May - 30 September

Park Land Site Type	Season	Fee (inc gst) per 1000 ² m per day
Premium	Summer	\$60.00
	Winter	\$45.00
Popular	Summer	\$54.00
	Winter	\$39.00
Potential	Summer	\$42.00
	Winter	\$27.00

Premium Park Lands

Hindmarsh Square/Mukata
Victoria Square/ Tarntanyangga
Riverbank Lawn adjacent to the Convention Centre (Park 26)
Elder Park (Park 26)
Pinky Flat (Park 26)
Pennington Gardens West (Park 26)
Rymill Park/ Murlawirrapurka (Park 14)
Rundle Park/ Kadlitpina (Park 13)
Memorials and Gardens in Karrawirra surrounding Torrens Parade Ground and Prince Henry Gardens (Park 12)

Popular Park Lands

Main Kiosk Area & Event Space (circus site) in Bonython Park/ Tulya Wardli (Park 27)
Veale Gardens/ Walyu Yarta (Park 21)
Victoria Park/ Pakapakanthi (Park 16)
Rodney King Park/ Ityamai-itpina (Park 15)
Pennington Gardens East and Peace Park (Park 12)

Potential Park Lands

Northern Park Lands (Parks 2-12, Wellington Square, Brougham Gardens & Palmer Gardens)
Western Park Lands (Parks 23-25)
Southern Park Lands (Parks 17-22 and Hurtle Square)