

Sustainability Incentives Scheme

Terms & Conditions

As of 1 July 2026

The Sustainability Incentives Scheme

How to use this document

This document outlines the Terms and Conditions for the Sustainability Incentive Scheme 2026/27, including eligibility requirements, specific conditions, and the supporting documents needed to complete an application.

The document is organised into the following sections:

1. **General Eligibility Criteria & Conditions** — applies to all Sustainability Incentives Scheme incentives
2. **Individual Incentive Terms & Conditions** — for each incentive, this section covers:
 - Incentive-specific eligibility criteria and conditions
 - Required supporting documentation (in addition to the General Eligibility requirements)
 - Any other information relevant to the applicant's decision-making
3. **Pre-Commitment Terms & Conditions**
4. **Glossary of Terms**

Applications can be made by accessing the 'Apply Now' button on the Sustainability Incentives Scheme page <https://www.cityofadelaide.com.au/about-council/grants-sponsorship-incentives/sustainability-incentives-scheme/>.

For any further questions regarding the Sustainability Incentives Scheme, contact the City of Adelaide Customer Service on (08) 8203 7203 or email incentives@cityofadelaide.com.au.

Objectives of the Scheme

Our Sustainability Incentives Scheme offers rebates for residents, businesses, and groups to make sustainable practices more accessible.

The incentives help lower the cost of sustainable technologies, increase property value and help cut energy bills while reducing carbon emissions.

The Objectives of the Sustainability Incentives Scheme are:

- **Carbon reduction** – Reduce emissions, drive electrification, and boost climate resilience across the city.
- **Growing renewables** – Increase smart use and storage of renewable electricity during peak supply periods.
- **Circular economy** – Divert waste (including food waste) from landfill and increase resource recovery.
- **Equity, access, and affordability** – Accelerate sustainable technology uptake in fair and financially responsive way.
- **Easy to access** – Simple to assess, transparent to apply for and minimal red tape for applicants.

Table of Contents

The Sustainability Incentives Scheme	2
General Eligibility Criteria and Conditions	4
Appliance Electrification	6
Switchboard Upgrades	7
Solar PV	8
Electric Vehicle Charging Stations	9
Energy Storage	10
Active Transportation - E-bikes and cargo bikes	11
Active Transportation - Bike Parking Racks	11
Shading Devices	13
Thermal Efficient Window or Door	14
Insulation	15
Rainwater Tanks	16
Green Walls and Roofs	17
Trees and Native Plants	18
Bundled Incentives - Whole Building Approach	19
Food Organics Waste Collection Service	20
Commercial Green Waste Diversion	21
Indoor Sorting Bins and Hard Waste Collection	22
Suppliers of Reusable Delivery Transport Containers	23
Initial Purchase of Reusable Delivery Transport Containers	24
Pre-Commitment Terms & Conditions	25
Glossary of Terms	26

General Eligibility Criteria and Conditions

1. The property must be located within the **City of Adelaide municipal area** (postcodes 5000–5006). For the Active Transportation – E-bikes and Cargo Bikes incentive, applicants who reside within this area are also eligible (evidence of residency is required).
2. Applications must be submitted within 12 months of **project completion**.
3. Applications must not be receiving any additional funding through other City of Adelaide grants and incentive programs for the same product or service.
4. The Scheme's funding is subject to Council's annual budget processes, and funding is limited.
5. Council reserves right to cease the Scheme at any time without notification and applications are not guaranteed to receive funding (except where a pre-commitment has been approved and substantial works have already been completed).
6. Each incentive offers a rebate on the eligible out-of-pocket costs to the applicant for the purchase, installation and/or service. Unless otherwise specified, the rebate is calculated as a percentage up to a maximum claimable amount. The rebate claimable is calculated after all other non-City of Adelaide incentives, grants, rebates, and discounts received have been deducted.
7. A pre-commitment is required for the incentive 'Bundled Incentives – Whole Building Approach'. A pre-commitment is available but not required for all other incentives. Refer to Pre-Commitment Terms & Conditions section for further information.
8. Eligibility of specific products or services is at Council discretion. Council reserves the right to decline applications at its discretion, where requested information has not been supplied or where the Terms and Conditions outlined within this document have been breached.
9. The applicant acknowledges and agrees that the City of Adelaide accepts no liability in respect of any claim, cause of action, loss or damage arising out of, or in relation to, any device purchased, service procured, or any other activity undertaken under the Scheme.
10. If approved, Council may take up to 30 working days to pay the incentive into the applicant's nominated bank account.
11. Council may request provision of information associated with the project including data for the preparation of a case study.
12. All devices and sustainability measures supported through the Scheme must be installed by appropriately licensed and accredited installers, and maintained in accordance with all relevant regulations, standards, and guidelines, in a manner that does not pose a risk to health or safety.
13. All relevant approvals must be obtained prior to installation, including from the property owner, body corporate, and/or SA Power Networks.
14. Where a Council Development Application (DA) is required, an incentive will be provided once the DA is granted, the system is installed according to the conditions set out in the DA, and the relevant paperwork is submitted. It is the responsibility of the applicant to ensure a DA is in place, if necessary, prior to applying for an incentive. For further information and to contact the Council's Development Assessment team please visit: [Development Applications & Approvals | City of Adelaide](#).

Required Documentation

Installer/Supplier Accreditation and Compliance

15. Certificates of Compliance (CoC) for gas, electrical, and plumbing works — and any other applicable works — must be provided.

Evidence of Payment

16. An itemised receipt(s) or tax invoice for the supply and installation of the system, service or product must be attached, including any discounts or other grants applied (this should include the breakdown of costs of work).

17. Receipt(s) or tax invoice must confirm that full payment has been made.

Approvals & Proof

18. If the installation is within a strata or community title property, proof of approval from the body corporate or equivalent must be provided. (Refer to the relevant Strata Agreement.)
19. If a tenant is applying (including residential, commercial, not-for-profit, community, or sporting facility tenants), a letter of permission from their landlord must accompany the application.
20. If applicable, a copy of the Commonwealth Concession Card must be provided.

Appliance Electrification

The replacement of gas or wood-burning appliances with electric or solar-powered appliances (e.g. hot water systems) is eligible for 50% of the out-of-pocket costs up to \$2,000 (residential) and \$10,000 (commercial and not-for-profit).

For adaptive reuse projects where there are no appliances to replace, this incentive is available for whole of residence gas disconnection.

Eligible appliances include:

- *Hot Water Systems*
- *Heating, Ventilation and Air Conditioning Systems*
- *Cooking Appliances – Stove Tops*
- *Cooking Appliances – Ovens*
- *Other Gas Appliances*

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This incentive is available for the following:
 - a. Houses (Owner Occupied, Tenanted, & Commonwealth Concession Card Holders)
 - b. Residential Strata/Community/Body Corporate Buildings (Shared Areas and Individual Use)
 - c. Small to Medium Enterprises
 - d. Commercial Properties
 - e. Not-for-profit, Community or Sporting Facilities
3. Limit: Maximum of one (1) application per appliance, per rateable, rate exempt or rate rebated dwelling/premise.
4. The appliance must be replacing a gas or wood-burning appliance with either an all-electric or solar powered appliance. Alternatively, for an adaptive reuse project where there is no appliance to replace, evidence of capping off gas is required.

Additional Supporting Documentation

In addition to the documents required under the General Eligibility Criteria and Conditions, applicants must also provide:

- Photos demonstrating installation of eligible appliances.
- Gas Certificate of Compliance specifying that gas has been capped off.

Switchboard Upgrades

The upgrade of switchboards to support electrification, solar and/or battery installation, or EV charging is eligible for 50% of the out-of-pocket costs up to \$5,000.

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This incentive is available for the following:
 - a. Houses (Owner Occupied, Tenanted, & Commonwealth Concession Card Holders)
 - b. Residential Strata/Community/Body Corporate Buildings (Shared Areas and Individual Use)
 - c. Small to Medium Enterprises
 - d. Commercial Properties
 - e. Not-for-profit, Community or Sporting Facilities
3. Limit: Maximum of one (1) application, per rateable, rate exempt or rate rebated dwelling/premise.
4. The following project types are eligible for this incentive:
 - a. Undertaking a load study to determine if there's sufficient capacity for an electrification project.
 - b. Creation of a separate dedicated distribution board for electrification.
 - c. Installation of control hardware (for example for EV chargers).
 - d. Upgrades of existing equipment to increase capacity where required to support the electrification of a property, the installation of a solar and/or battery system, or the installation of EV charging equipment.

Additional Supporting Documentation

In addition to the documents required under the General Eligibility Criteria and Conditions, applicants must also provide:

- Photos demonstrating installation of eligible work.

Other Considerations

Applicants should ensure they have considered the following:

- Load studies can be completed by SA Power Network, an electrician, or an engineer.

Solar PV

The purchase and installation of a solar PV system (>1.5kW) is eligible for 20% of the out-of-pocket costs up to \$5,000.

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This incentive is available for the following:
 - a. Houses (Owner Occupied, Tenanted, & Commonwealth Concession Card Holders)
 - b. Residential Strata/Community/Body Corporate Buildings (Shared Areas and Individual Use)
 - c. Small to Medium Enterprises
 - d. Commercial properties
 - e. Not-for-profit, Community or Sporting Facilities
3. Limit: Maximum of one (1) application per retail electricity meter (National Meter Identifier – NMI).
4. Solar PV systems purchased on a solar lease or power purchase agreements are eligible if outright ownership is solely vested with the property owner or tenant at the end of the contracted term.
5. The system must be installed by an accredited Solar Accreditation Australia (SAA) installer, (for more information, see <https://saaaustralia.com.au/>).

Additional Supporting Documentation

In addition to the documents required under the General Eligibility Criteria and Conditions, applicants must also provide:

- Photos demonstrating installed panels are not visible from the street (applicable for heritage properties).

Other Considerations

Applicants should ensure they have considered the following:

- Contacting their electricity retailer to discuss implications of installing a Solar PV system on the property.
- Contacting Councils Development Assessment team to check if a DA is necessary.

Electric Vehicle Charging Stations

The purchase and installation of an Electric Vehicle (EV) Charging Station (up to 50kW) is eligible for 50% of the out-of-pocket costs up to \$1,000 per dedicated charging station.

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This incentive is available for the following:
 - a. Houses (Owner Occupied, Tenanted, & Commonwealth Concession Card Holders)
 - b. Residential Strata/Community/Body Corporate Buildings (Shared Areas and Individual Use)
 - c. Small to Medium Enterprises
 - d. Commercial Properties
 - e. Not-for-profit, Community or Sporting Facilities
3. Limits:
 - a. Maximum of one (1) application per retailer electricity meter (National Meter Identifier– NMI). The application may include multiple electric vehicle chargers.
 - b. An application seeking to include more than one (>1) EV station; the claimable limit applies to a maximum of \$10,000.
4. A demand management system must be controlling four or more electric vehicle chargers on a single NMI.
5. Software subscription and monitoring service fees are ineligible.

Additional Supporting Documentation

In addition to the documents required under the General Eligibility Criteria and Conditions, applicants must also provide:

- Photo of installed EV charger.

Energy Storage

The purchase and installation of an energy storage system (i.e. home battery) is eligible for 50% of the out-of-pocket costs up to \$1,000.

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This incentive is available for the following:
 - a. Houses (Owner Occupied, Tenanted, & Commonwealth Concession Card Holders)
 - b. Residential Strata/Community/Body Corporate Buildings (Shared Areas and Individual Use)
 - c. Small to Medium Enterprises
 - d. Commercial Properties
 - e. Not-for-profit, Community or Sporting Facilities
3. Limit: Maximum of one (1) application per retail electricity meter (National Meter Identifier – NMI).
4. The system must be installed by an accredited Solar Accreditation Australia (SAA) installer, (for more information, see saaaustralia.com.au).
5. The system must be installed to optimise internal electricity consumption of solar and not be configured as a mains electricity supply back-up system only.
6. Only the energy storage system equipment and installation costs are eligible for this incentive. It excludes additional costs such as switchboard upgrades (see separate incentive).
7. Energy storage systems purchased on a lease or power purchase agreements are eligible if outright ownership is solely vested with the property owner or tenant at the end of the contracted term.

Additional Supporting Documentation

In addition to the documents required under the General Eligibility Criteria and Conditions, applicants must also provide:

- Photo of installed energy storage system.

Other Considerations

Applicants should ensure they have considered the following:

- Familiarise themselves with the Clean Energy Council's (CEC) information about battery and storage safety (cleanenergycouncil.org.au).
- Contact the electricity retailer to discuss implications of installing an energy storage system on the property.

Active Transportation - E-bikes and cargo bikes

The purchase of an e-bike or cargo bike is eligible for 20% of the out-of-pocket costs up to \$500 per bike.

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. The e-bike or cargo bikes incentives are available to applicants who reside in the City of Adelaide Municipal Area and business who are located City of Adelaide Municipal Area.
3. Limits:
 - a. Residential, Business, Community and Sporting Premises – maximum of one (1) application per rateable, rate exempt or rate rebated premise.
 - b. An application may include up to two (2) bikes.
4. Purchases must be from a South Australian business.

Additional Supporting Documentation

In addition to the documents required under the General Eligibility Criteria and Conditions, applicants must also provide:

- Receipt(s) confirming the bike was purchased from a South Australia-based business.
- Tenancy agreement, if applicable.

Other Considerations

Applicants should ensure they have considered the following:

- All bikes must be used in accordance with South Australian Road rules: [SA.GOV.AU - Cycling](https://www.sa.gov.au/topics/transport-and-infrastructure/cycling).
- The suitability of any bike for the applicants' individual requirements.

Active Transportation - Bike Parking Racks

The purchase and installation of bike parking racks in Residential Strata, Community, or Body Corporate Buildings is eligible for 20% of the out-of-pocket costs up to \$200.

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This incentive is only available for Residential Strata/Community/Body Corporate Buildings Shared Use areas.
3. Limit: Residential Strata, Community Corporations and Body Corporates– maximum of one (1) application per rateable, rate exempt or rate rebated premise.
4. Bike parking racks must support the parking of a minimum of three bikes.
5. Purchases must be from a South Australian business.

Additional Supporting Documentation

In addition to the documents required under the General Eligibility Criteria and Conditions, applicants must also provide:

- Receipt or tax invoice confirming the bike parking rack was purchased from a South Australia-based business.
- Photo to evidence that rack can store a minimum of three bikes.

Shading Devices

The purchase and installation of fixed outdoor shading devices to shade glass windows or doors is eligible for 50% of the out-of-pocket costs up to \$2,000.

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This incentive is available for the following:
 - a. Houses (Owner Occupied, Tenanted, & Commonwealth Concession Card Holders)
 - b. Residential Strata/Community/Body Corporate Buildings (Shared Areas and Individual Use)
 - c. Small to Medium Enterprises
 - d. Commercial Properties
 - e. Not-for-profit, Community or Sporting Facilities
3. Limit: Maximum of one (1) application per rateable, rate exempt or rate rebated dwelling/premise.
4. Shading devices can include shutters, blinds, and vertical or horizontal building screens with blades, battens or slats.
5. External shading devices must be fixed to the building and be shading glass windows or doors.

Additional Supporting Documentation

In addition to the documents required under the General Eligibility Criteria and Conditions, applicants must also provide:

- Evidence demonstrating that the shading devices are fixed and positioned to shade to glass windows or doors.

Thermal Efficient Window or Door

The replacement of existing windows or doors with thermally efficient windows or doors is eligible for 50% of the out-of-pocket costs up to \$3,500.

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This incentive is available for the following:
 - a. Houses (Owner Occupied, Tenanted, & Commonwealth Concession Card Holders)
 - b. Residential Strata/Community/Body Corporate Buildings (Shared Areas and Individual Use)
 - c. Small to Medium Enterprises
 - d. Commercial Properties
 - e. Not-for-profit, Community or Sporting Facilities
3. Limit: Maximum of one (1) application per rateable, rate exempt or rate rebated dwelling/premise.
4. Eligible windows or doors must be thermally efficient single, double or triple glazed.
5. New windows or doors must not be replacing existing thermal efficient windows or doors.
6. City of Adelaide reserves the right to reject applications where an improvement in thermal efficiency is not demonstrated.

Additional Supporting Documentation

In addition to the documents required under the General Eligibility Criteria and Conditions, applicants must also provide:

- Evidence of improved thermal efficient performance of the installed window or door.

Other Considerations

Examples of evidence of improved thermal efficiency performance could include:

- WERS rating or equivalent systems performance value.
- Documentation demonstrating improved performance from a subject matter expert.

Insulation

The purchase and installation of insulation in a ceiling space, under floor space, or wall is eligible for 50% of the out-of-pocket costs up to \$2,000.

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This incentive is available for the following:
 - a. Houses (Owner Occupied, Tenanted, & Commonwealth Concession Card Holders)
 - b. Residential Strata/Community/Body Corporate Buildings (Shared Areas and Individual Use)
 - c. Small to Medium Enterprises
 - d. Commercial Properties
 - e. Not-for-profit, Community or Sporting Facilities
3. Limit: Maximum of one (1) application per rateable, rate exempt or rate rebated dwelling/premise.

Other Considerations

Applicants should ensure they have considered the following:

- If applicant has applied for the Noise Management Incentives Scheme for the same project, they are ineligible to apply for the same project under this Scheme.

Rainwater Tanks

The purchase, installation, and plumbing of a rainwater tank is eligible for 50% of the out-of-pocket costs up to \$5,000.

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This incentive is available for the following:
 - a. Houses (Owner Occupied, Tenanted, & Commonwealth Concession Card Holders)
 - b. Residential Strata/Community/Body Corporate Buildings (Shared Areas and Individual Use)
 - c. Small to Medium Enterprises
 - d. Commercial Properties
 - e. Not-for-profit, Community or Sporting Facilities
3. Limit: Maximum of one (1) application per rateable, rate exempt or rate rebated dwelling/premise.

Green Walls and Roofs

The design and installation of a green wall or green roof is eligible for 50% of the out-of-pocket costs up to \$5,000. Green walls and roofs are installations that are partially or completely covered by vegetation with a growing medium.

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This Incentive is available for the following:
 - a. Houses (Owner Occupied, Tenanted, & Commonwealth Concession Card Holders)
 - b. Residential Strata/Community/Body Corporate Buildings (Shared Areas and Individual Use)
 - c. Small to Medium Enterprises
 - d. Commercial Properties
 - e. Not-for-profit, Community or Sporting Facilities
3. Limit: Maximum of one (1) application per rateable, rate exempt or rate rebated dwelling/premise.

Additional Supporting Documentation

In addition to the documents required under the General Eligibility Criteria and Conditions, applicants must also provide:

- Supporting information about scope of services and evidence of completed works.
- Design and maintenance plan for the green wall/ green roof.

Other Considerations

Applicants should ensure they have considered the following when deciding to install a green wall or green roof:

- Familiarise themselves with the different types of green roofs and walls available using the following resources:
 - [Green & Walls - Water Sensitive SA](#)
 - [Guidelines-green-infrastructure.pdf](#)
 - [Green roofs and walls | YourHome](#)
- Work with an appropriate landscape practitioner to establish the design and maintenance plan to ensure success.

Trees and Native Plants

The purchase of selected established mature trees and/or up to 10 tube stock to be planted on private property from a dedicated native nursery such as Provenance Indigenous Plants (Salisbury Park) or State Flora Nursery (Belair) is eligible for up to \$100.

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This incentive is available for the following:
 - a. Houses (Owner Occupied, Tenanted, & Commonwealth Concession Card Holders)
 - b. Residential Strata/Community/Body Corporate Buildings (Shared Areas and Individual Use)
 - c. Small to Medium Enterprises
 - d. Commercial Properties
 - e. Not-for-profit, Community or Sporting Facilities
3. Limit: Maximum of one (1) application per rateable, rate exempt or rate rebated dwelling/premise.
4. Plants must be planted/grown on private land and not on the nature strip or community land.
5. Plants must be selected from the City of Adelaide approved plant list (see below).

Additional Supporting Documentation

In addition to the documents required under the General Eligibility Criteria and Conditions, applicants must also provide:

- Description of the plant species and location of planting, e.g. photos or plans.

Other Considerations

The City of Adelaide approved plant list is as follows

Trees

- Drooping Sheoak (*Allocasuarina verticillata*) – suitable for pots
- Southern Cypress Pine (*Callitris gracilis*) – suitable for pots
- Native Apricot (*Pittosporum angustifolium*)
- Native Cherry (*Exocarpos cupressiformis*)

Mid – and understorey

- Gold Dust Wattle (*Acacia acinacea*) – suitable for pots
- Sticky Hop-Bush (*Dodonaea viscosa* ssp. *spatulata*)
- Sweet Bursaria (*Bursaria spinosa*)
- Desert Senna (*Senna artemisioides* ssp. *coriacea*) – suitable for pots
- Common Emu Bush (*Eremophila glabra* ssp. *glabra*)
- Native Scurf Pea (*Cullen australasicum*)
- Austral Trefoil (*Lotus australis*)
- Ruby Saltbush (*Enchylaena tomentosa*) – suitable for pots

- Pale Fan-Flower (*Scaevola albida*) – suitable for pots
- Running Postman (*Kennedia prostrata*) – suitable for pots

Grasses

- Kangaroo Grass (*Themeda triandra*) – suitable for pots
- Common Wallaby Grass (*Rytidosperma caespitosum*) – suitable for pots
- Common Tussock-Grass (*Poa labillardieri* var. *labillardieri*) – suitable for pots
- Lemon-scented Grass (*Cymbopogon ambiguus*)

Sedges and rushes

- Black-Anther Flax-Lily (*Dianella revoluta* var. *revoluta*) – suitable for pots
- Pointed Mat-Rush (*Lomandra densiflora*) – suitable for pots

Climbers

- Old Man's Beard (*Clematis microphylla*) – suitable for pots

Bundled Incentives - Whole Building Approach

This incentive supports larger scale, whole-building projects, combining multiple upgrades into one project resulting in a greater rebate for the applicant compared to undertaking works in isolation.

Part 1 - Design and Documentation

Professional advice and documentation fees to build a business case for whole-building approaches to sustainability are eligible for 50% of the out-of-pocket costs up to \$10,000.

Part 2 - Bundled Incentives

Whole-building sustainability upgrades addressing two (2) or more incentives are eligible for 50% of the out-of-pocket costs up to:

- \$20,000 for buildings of four (4) stories or fewer.
- \$40,000 for buildings of five (5) or more stories.

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This incentive is available for the following:
 - a. Commercial Properties
 - b. Commercial Strata/Community/Body Corporate Buildings
 - c. Residential Strata/Community/Body Corporate Buildings
3. Projects located in the City of Adelaide involving a change of use to residential through adaptive reuse.
4. Limit: Maximum one (1) application per site record per twelve (12) month period for eligible projects.
5. Applications must address two (2) or more of the other Sustainability Incentives Scheme incentives.
6. Projects must meet the criteria for each incentive as outlined in these Terms and Conditions. However, the specified incentive cap(s) are replaced with the increased limits above for the out-of-pocket expenses of the bundle as a whole.
7. Applicants can apply for one or both parts of this incentive.
8. Incentives will not fund maintenance, like-for-like replacements or renewals.
9. This incentive is intended to support the overall sustainability of a building and to complement, not replace, compliance with statutory requirements under the applicable building or development approval process.

Pre-Commitment Requirement

A pre-commitment is **required** for this incentive. For more information, refer to the Pre-Commitments Terms & Conditions section of this document.

It is recommended that the applicant contact the City of Adelaide to discuss their project before applying at incentives@cityofadelaide.com.au.

Food Organics Waste Collection Service

The use of food organics waste collection services is eligible for 50% of out-of-pocket costs for six (6) months up to \$4,000.

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This incentive is available for the following:
 - a. Small to Medium Enterprises
 - b. Commercial Properties
 - c. Not for profit, Community or Sporting Facilities
3. Limit: Maximum of one (1) application per rateable, rate exempt or rate rebated dwelling/premise.
4. Food organics waste bins must be stored in compliance with the [City of Adelaide Waste Management by-laws 2024](#).
5. If an individual business is applying, waste must be managed by that business and not by a building manager or landlord.

Additional Supporting Documentation

In addition to the documents required under the General Eligibility Criteria and Conditions, applicants must also provide:

- A copy of the waste collection agreement, including separating food organics costings from other waste streams.
- Invoice supplied by licensed waste operator must not have billing period overlap.

Other Considerations

Applicants should ensure they have considered the following:

- Ensure that there is storage space for the food organics bin/tub and have considered educational material for correct use.

Commercial Green Waste Diversion

The purchase or rental of a commercial rapid composter, commercial dehydrator, or similar system to divert green waste from landfill is eligible for 50% of the out-of-pocket costs up to \$5,000 (outright purchase or first 12 months of a rental agreement).

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This incentive is available for the following:
 - a. Residential Strata/Community/Body Corporate Buildings with no green waste collection service and a garden.
 - b. Small to Medium Enterprises
 - c. Commercial Properties
 - d. Not-for-profit, Community or Sporting Facilities
3. Limit: Maximum of one (1) application per rateable, rate exempt or rate rebated dwelling/premise.
4. Advice must be sought from SA Water whether a trade waste application is required to operate a commercial composter, dehydrator or similar system on site.
5. This incentive only covers costs related to the outright purchase or the first twelve (12) months of a rental agreement. Maintenance or other operating costs are ineligible.
6. Organic waste bins must be stored in compliance with the [City of Adelaide Waste Management by-laws 2024](#).
7. If an individual business is applying, waste must be managed by that business and not by a building manager or landlord.

Additional Supporting Documentation

In addition to the documents required under the General Eligibility Criteria and Conditions, applicants must also provide:

- Evidence of advice sought from SA Water's Trade Waste team including the name of SA Water Trade Waste Officer, date of contact and a copy of the trade waste application approval, where required.
- Rental Agreement for the system when it is acquired under a rental agreement.

Other Considerations

Applicants should ensure they have considered the following:

- SA Water's Trade Waste team can be contacted on (08) 7424 1336 during business hours to discuss the specifics of the applicants' chosen system.

Indoor Sorting Bins and Hard Waste Collection

The following resource recovery activities are eligible for 50% of the out-of-pocket costs up to \$5,000:

- *The purchase of indoor resource recovery sorting bins, (minimum a 3-bin system) and accompanying educational signage.*
- *The use of a private waste contractor to remove unwanted materials from a storage area to increase space for resource recovery sorting bins.*

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This incentive is available to:
 - a. Small to Medium Enterprises
 - b. Commercial Properties
 - c. Not-for-profit, Community or Sporting Facilities
3. Limit: Maximum of one (1) application per rateable, rate exempt or rate rebated dwelling/premise.
4. Applicants must be able to demonstrate they have the required waste collection service for each of the bin streams introduced.
5. If an individual business is applying, hard waste must be owned and managed by that business and not by a building manager or landlord.

Additional Supporting Documentation

In addition to the documents required under the General Eligibility Criteria and Conditions, applicants must also provide:

- Invoice(s) from a licensed waste operator must be presented if hard waste collection is included.
- Photos demonstrating use of indoor bins.
- Photos of back-of-house bulk bins/wheelie bins that match the purchased indoor bins.
- Evidence (simple diagram and/or photos) noting how space recovered through hard waste pickup will be used for resource recovery/ reusable systems, if applicable.

Other Considerations

Applicants should ensure they have considered the following:

- Bin streams that could be considered:

○ 3-bin system – landfill, recycling and food organics	○ Paper and cardboard
○ 10c containers	○ Electronic waste
○ Soft plastics	○ Batteries
- Discuss and educate staff, including management, operations and cleaning staff, on the new bin systems to ensure the bins are used and emptied correctly.
- Consider donating gently-used items to a local thrift store or not-for-profit organisation.

Suppliers of Reusable Delivery Transport Containers

The use of suppliers providing goods in reusable delivery containers (i.e. reusable plastic crates) is eligible for 50% of the out-of-pocket costs up to \$500 over a consecutive two (2) month period.

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This incentive is available to:
 - a. Small to Medium Enterprises
 - b. Not-for-profit, Community or Sporting Facilities
3. Limit: Maximum of one (1) application per rateable, rate exempt or rate rebated dwelling/premise.
4. Evidence of switch from single-use to reusable transport containers must be provided.
5. Beer kegs, milk crates, bakery crates, large drums/tanks, and pallets are not eligible for this incentive.
6. Billing invoices over a consecutive two-month period from a supplier must be presented, and the billing period must not overlap.
7. The incentive applicant must be receiving supplies transported with reusable delivery containers. The supplier can be located outside the City of Adelaide as long as the recipient of this incentive is located within the City of Adelaide municipal area (postcodes 5000–5006).
8. A supplier replenishing their existing stock of reusable containers is ineligible.

Additional Supporting Documentation

In addition to the documents required under the General Eligibility Criteria and Conditions, applicants must also provide:

- Agreement between business receiving goods and supplier noting the use/reuse of containers.
- Photos demonstrating use of reusable delivery transport containers provided by supplier.

Other Considerations

Applicants should ensure they have considered the following when deciding to use a supplier that provides goods in reusable delivery containers:

- Ensure that there is storage space to stage reusable containers that will need to be collected by the supplier.
- All food safety regulations and standards are adhered to. More information on food safety can be found here: [Food Safety | City of Adelaide](#).

Initial Purchase of Reusable Delivery Transport Containers

The initial purchase of reusable transport containers or an innovative product dispensing system (e.g. milk tap system) to reduce single-use packaging for back-of-house deliveries is eligible for 50% of the out-of-pocket costs up to \$10,000.

Eligibility Criteria and Conditions

1. All General Eligibility Criteria and Conditions must be met.
2. This incentive is available to:
 - a. Small to Medium Enterprises
 - b. Not-for-profit, Community or Sporting Facilities
3. Limit: Maximum of one (1) application per rateable, rate exempt or rate rebated dwelling/premise.
4. Evidence of switch from single-use to reusable transport containers must be provided.
5. Beer kegs, milk crates, bakery crates, large drums/ tanks, and pallets are not eligible for this incentive.
6. The applicant must be either a City of Adelaide business receiving supplies transported with the purchased reusable delivery containers or be a City of Adelaide business transporting products with purchased reusable containers (swap system).
7. A supplier replenishing their existing stock of reusable containers is ineligible.
8. Reusable containers must comply with SA Health and Transport standards.

Additional Supporting Documentation

In addition to the documents required under the General Eligibility Criteria and Conditions, applicants must also provide:

- Agreement between business receiving goods and supplier noting the use/reuse of containers.
- Photos demonstrating use of reusable delivery transport containers provided by supplier.

Other Considerations

Applicants should ensure they have considered the following:

- Ensure that there is storage space to stage reusable containers that will need to be collected by the supplier.
- All food safety regulations and standards are adhered to. More information on food safety can be found here: [Food Safety | City of Adelaide](#).

Pre-Commitment Terms & Conditions

1. A pre-commitment for the purposes of the Sustainability Incentives Scheme, reserves funding for the applicant's project before work begins. It gives the applicant certainty that an incentive payment will be available once installation or eligible action is complete — as long as all requirements are met.
2. The value of the pre-committed incentive will be held aside for the agreed timeframe, in accordance with these Terms & Conditions.
3. The release of the pre-committed funds will occur once the applicant has provided evidence that they have:
 - a. Completed the installation/eligible action(s); and
 - b. Met all requirements of the incentive(s).
4. A pre-commitment is mandatory for the incentive *Bundled Incentives – Whole Building Approach*.
5. Pre-commitments are not required but are available for all other incentives.
6. Application for a pre-commitment will require the applicant to provide:
 - a. An itemised quote from the service provider and/or supplier.
7. Timeframes for pre-commitments:
 - a. The default period of time for a pre-commitment is three (3) months – starting from the date it is approved.
 - b. Pre-commitments are limited to a financial year. That is, a pre-commitment does not carry over into a new financial year; the pre-committed project needs to be completed, and final documentation submitted to the City of Adelaide, before the end of the relevant financial year.
 - c. When a pre-commitment application is received within the last three (3) months of the financial year an alternative timeframe may be specified in writing by the City of Adelaide.
8. A pre-commitment may be extended where it is demonstrated that significant progress has been made to complete the agreed works.
9. A pre-commitment will lapse if City of Adelaide does not receive all required information by the pre-commitment expiration date.
10. City of Adelaide will not pre-commit more than 75% of unallocated funding at any time in a financial year.

Precommitment Process

Step 1 – Application

1. Applicant applies for the incentive via SmartyGrants, providing all required eligibility documentation for the relevant incentive(s), including an itemised quote(s) for the proposed works. An itemised receipt will be required at a later stage once the work has been completed.
2. City of Adelaide will assess the applicant and project eligibility. Written advice of the pre-commitment outcome will be provided, including expiration date for the pre-commitment (timeframes above).

Step 2 – Incentive Payment

1. Installation, eligible action, or contracted work must be completed and meet all incentive requirements, with all supporting information provided to the City of Adelaide by the pre-commitment expiration date agreed in writing.
2. City of Adelaide will review submission and advise of:
 - a. Any outstanding incentive requirements, and/or
 - b. Final incentive payment(s).

Glossary of Terms

Adaptive reuse categories

- Shop-Tops: Buildings up to four storeys in height.
- Commercial to Residential: Buildings five storeys and above.
- Heritage: Adaptive reuse of heritage listed buildings to residential.
- Major Projects: Projects delivering 20+ dwellings (subject to Council decision).

Certificate of Compliance: A document provided by a Regulator certifying that work has been performed in accordance with a relevant regulation, standard or guidance.

Solar Accreditation Australia (SAA): The peak body for the clean energy industry in Australia. The installer and design accreditation scheme operator, as appointed by the Clean Energy Regulator.

City of Adelaide municipal area: The municipal boundary of the City of Adelaide is defined as properties within the postcodes 5000 – 5006.

Commonwealth Concession Card Holder: An individual who has a Commonwealth-issued Health Care Card or Pensioner Concession Card.

Development Approval (DA): The process of acquiring the necessary consents to proceed with development of land, buildings, and infrastructure. Contact our Development Approval Team on (08) 8203 7185.

Electrification: The transition from fuel burning appliances to all-electric or solar powered appliances.

Energy efficiency: The use of less energy to perform the same task or produce the same result.

Energy efficient: Above average energy efficiency compared to equivalent equipment available.

Innovative: A new or uncommon technology, or a new application of a proven technology.

Like-for-like replacement: Replacing an appliance with another that is of the same asset category, size and basic configuration.

Maintenance: All actions necessary for retaining an asset as near as practicable to an appropriate service condition, including regular ongoing day-to-day work necessary to keep assets operating, excluding rehabilitation or renewal.

Measurable impact: A measurable impact is defined as meeting one or more of the following criteria:

1. Electrification with an energy efficient replacement.
2. A half star improvement in NABERS or Greenstar rating.
3. An energy efficiency improvement of more than 10%.

National Meter Identifier (NMI): A unique 10 or 11-digit number used to identify every electricity network connection point in Australia.

Project completion: When an appliance is installed and/or works are handed over to the applicant.

Small to Medium Enterprise (SME): A business with up to 200 employees based on headcount (not FTE).

City of Adelaide
25 Pirie Street
Adelaide SA 5000
P 08 8203 7203
W cityofadelaide.com.au

