

**City of Adelaide**  
**Reconciliation Committee Terms of Reference**  
**2022 – 2026 Council Term**



City of Adelaide

**1. PROCESS**

- 1.1 The City of Adelaide (CoA) Reconciliation Committee will engage collaboratively with peak Government and non-Government reconciliation groups to advance reconciliation in the City and encourage and seek broad Aboriginal and Torres Strait Islander participation in Council activities and events.
- 1.2 The Committee may from time to time, seek input and advice from Aboriginal community members and organisations when examining specific matters.

**2. THE ROLE OF THE RECONCILIATION COMMITTEE IS TO**

- 2.1 Recommend to Council Reconciliation Action Plans (schedule of reconciliation initiatives) that demonstrates Council's commitment to reconciliation.
- 2.2 Provide input to policy development and strategic advice to Council across areas likely to impact on Aboriginal and Torres Strait Islander peoples as requested by Council or resolved by the Committee.
- 2.3 Promote and advocate a positive representation of Aboriginal and Torres Strait Islander peoples, facilitate reconciliation between the City's diverse communities and contribute to the education and awareness of the City's communities about the diversity of Aboriginal and Torres Strait Islander cultures.
- 2.4 Monitor the implementation of the guiding principles of Council's Reconciliation Vision Statement across CoA.

**3. FREQUENCY OF MEETINGS**

- 3.1 The Reconciliation Committee will meet quarterly with special meetings called as required.

**4. REPORTING REQUIREMENT**

- 4.1 The Reconciliation Committee reports to Council on its activities annually through a Committee and Council Report.

**5. PROCESS FOR SELECTION AND APPOINTMENT OF MEMBERS**

**5.1 Council Members**

- 5.1.1 Council will appoint the Lord Mayor (Ex Officio) and will nominate and appoint three Council Members onto the City of Adelaide Reconciliation Committee.

**5.2 Strategic Agency Representatives**

- 5.2.1 Three agencies identified as strategic representatives will be invited to nominate a representative onto the City of Adelaide Reconciliation Committee. These nominations are managed

through Council's administration, by writing directly to strategic agencies that align with outcomes sought through our Stretch Reconciliation Action Plan 2021-2024

### 5.3 Kaurna Representative

- 5.3.1 Correspondence will be forwarded to the Chairperson of the Kaurna Yerta Aboriginal Corporation inviting the Committee to nominate one representative and one proxy on to the City of Adelaide Reconciliation Committee.

### 5.4 Aboriginal and/or Torres Strait Islander Community Representatives

- 5.4.1 Three Aboriginal and/or Torres Strait Islander community positions will be promoted on City of Adelaide's employment pages, Social Media channels, in the Koori Mail and through Aboriginal information networks.
- 5.4.2 Nominees will be required to provide a 500-word summary of skills and experience relating to the *Terms of Reference* and address the following points in their response:
  - 5.4.2.1 Recognised as an Aboriginal or Torres Strait Islander.
  - 5.4.2.2 Experience as an ambassador and in advancing reconciliation.
  - 5.4.2.3 Demonstrate the value and extent of their networks with Aboriginal communities.
  - 5.4.2.4 Demonstrate a history of positive involvement with Aboriginal communities and the reconciliation process.

### 5.5 Proxies

- 5.5.1 Two Aboriginal and/or Torres Strait Islander proxies will be selected from the pool of community applicants.

### 5.6 Selection and Appointment

- 5.6.1 Administration will undertake initial assessment of nominations received from all proposed representatives and provide recommendations to Council or the Chief Executive Office for endorsement and appointment to the City of Adelaide Reconciliation Committee.
- 5.6.2 Kaurna Yerta Aboriginal Corporation and Strategic Agency representatives will be appointed to the City of Adelaide Reconciliation Committee by the Chief Executive Officer following liaison with each entity.